**DRAFT MINUTES OF**

**QUENDON & RICKLING PARISH COUNCIL**

 **HELD ON WEDNESDAY 12th July 2017**

 **PRESENT:**

 **Alan Price (Chairman)**

 **Chris Phillips**

 **Eleanor Stoneham**

 **Brandon Chapman**

 **Anne Webb (Parish Clerk)**

 **Cllr. A. Gerrard**

1. **Members of the public**

**46. Dispensations/Declaration of Interest**

 CP mentioned he has a non-pecuniary interest in the planning application listed on the agenda

**47. Apologies for Absence**

 Sally Kitcat

 Paul Wilsher

 Tony Jones

1. **Minutes of the Parish Council Meeting held on 7th June 2017**

The Minutes had been circulated. They were approved and signed by the Chairman as a true record.

**49. Matters arising from the Minutes of 7th June 2017 meeting:**

None

**50. Public Participation**

 Nothing raised

**51.Finance**

* **PC Finances**

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| **FINANCE REPORT 12.07.2017** |  |  |  |
|  |  |  |  |  |  |
| The Clerk reported the following outgoings since the meeting on 7th June 2017 |
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|  |  |  |  |  |  |
| **Cheques to be authorised** |  |  |  |
|  |  |  |  |  |  |
| Hilberry Turf |  | 210.00 |  |  |
| Tim Smith (Maintenance) | 30.00 |  |  |
| Clerk Salary (July) |  | 346.67 |  |  |
| Thelma Wilson (Plants for fountain trough) |  | 39.90 |  |  |
| RCCE annual membership | 52.80 |  |  |
|  |  |  |  |  |  |
| E.on |  |  | 40.20 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total Payments** |  | 719.57 |  |  |
|  |  |  |  |  |  |
| Lloyds current account balance at last meeting |  |  24,764.74  |
| Less total payments |  |  |  719.57  |
|  |  |  |  |  | **24,045.17**  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  **24,045.17**  |
|  |  |  |  |  |  |
| As at 12th July 2017 |  |  |  |

 The above payments were unanimously authorised, the Chairman initialled the year to date

 Accounts.

 The Clerk mentioned the village apple press donation which had been agreed at a previous meeting,

 this was still outstanding while funding had been sought from Gigaclear. They were unable to assist

at the present time but may be happy to contribute to another village activity in the future, subject to a business case. It was agreed the donation of £150 would be paid immediately from Parish funds.

Audit asset list – As TJ was not available it was agreed to defer to next meeting

 **Correspondence**

The Clerk informed the meeting of an email received from a member of the public which concerned the poor state of the footpath approaching The Pavilions. AP stated he was already speaking with the UDC on this matter and will make further contact**. ACTION: AP**

The Clerk had received an email from Newport Parish Council concerning sharing a Special Constable with Newport, it was agreed to seek more detail and determine cost before further discussion. **ACTION: Clerk to contact Newport PC**

**52. Update of Forums/Presentations**

AP attended a meeting on the Local Plan and informed the meeting that consultation is available on the website and requested that Parish Councillors encourage all residents to respond promptly.

**53. Training**

ES attended a Planning course which she found beneficial.

**54. Community Services**

 **Playing Field**

AP informed the meeting that following discussions between SK and Strutt and Parker they would be willing for the Parish Council to take on the lease of the playing field on its renewal. AP is corresponding with Strutt and Parker and is awaiting a response.

BC notified the meeting that all interested parties are aware of current progress and a meeting will be convened in the near future. BC will report back to the PC once this has taken place.

 **Tea and cakes on the Village Green**

Following discussion, it was agreed to defer this until next year to enable adequate planning.

 **Bridge by Fountain**

The small bridge leading to the water tap is in a dangerous condition and in need of repair.

 It was agreed this would be repaired as soon as possible

**55. Broadband**

Gigaclear and Village Hall – BC confirmed that there would be free connection to the Village Hall then on contract from year 2, this will be discussed further once Gigaclear begin work.

BC has invited a representative of Gigaclear to a future PC meeting and will make further contact for an update before the next meeting. **ACTION: BC**

**56. Village Hall Funding**

Christine Osbourne of the Village Hall Committee explained to the PC the requirement of repairs to the Hall which included underpinning due to subsidence. The Committee has funding from various sources amounting to £20,000 which has to be used by the end of the year.

The Committee are awaiting funds from Cala homes, Christine asked if the Parish Council would be prepared to lend the Village Hall Committee £6000 until the Cala Homes funding arrives. This would enable the 1st phase of works to commence. This was unanimously agreed by the PC.

**56. Village Plan Action Group**

 **Community shop**

BC informed the meeting that the community shop had been running for 8 days and appeared

to be successful so far. BC has a meeting planned with all parties for an update and to see if any further help is required.

**Village Playground**

BC is hoping Parents with young children will come forward to help with planning of the playground equipment as to what is required. ES offered to help.

**57. Local Plan**

Cllr Gerard gave an overview of a meeting he had attended at UDC and explained the draft Local Plan which the public are being encouraged to look at and make comment on. Cllr Gerrard highlighted various aspects of the plan which included the suggestion of three garden villages, the closest to Quendon and Rickling being Gt Chesterford. Further consultations will follow with a future date of Spring 2019.

BC highlighted points in the draft Local Plan which mention future development, it was suggested the PC get together sometime in August to compile a response to the draft Local Plan. It was felt this would be beneficial.

**58. Neighbourhood Plan**

Cllr Gerard gave an update on the Neighbourhood Plan which is at the survey stage. The survey will be open until mid-August and all residents are encouraged to complete this.

All households in Quendon and Rickling will receive the questionnaire through the letterbox with additional copies in the Pub.

BC and Tracy Hepting continue to attend NhP SG meetings.

**59. PR0Ws**

SK sent an update by email on the Diocese footpath 22 which has now been cut, Diocese footpath 23 has still not been cut despite repeated requests.

CP suggested a working party be formed to clear the area around the Church yard, it was felt this would be a good idea, a date to be arranged.

**60. Highways**

 **B1383 Traffic Island**

AP is liaising with a contact in UDC and will keep the PC informed of progress. AP has asked for

 a plan detailing road safety, it is possible another traffic survey will be conducted.

Cllr Gerrard has received a complaint from a Quendon resident which he will forward as evidence. **ACTION: AP**

1. **Planning**
2. UTT/17/1770/HHF New Cottage. Cambridge Road. Quendon – No objection
3. Decisions – None
4. Appeals – None
5. Trees – None
6. UDC – Breach of Planning – None
7. Items to be included on the Agenda for next meeting on 13th September 2017

AP – Look at replacement Chairperson for 2018.

**Meeting closed at 21.00**