

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11TH OCTOBER 2023 AT 7.30 PM.**

Present: Tom Duncan – (TDN) Chairman
Philip Sowter – (PS)
Gari Spearpoint - (GS)
Sue Joannou - (SJ)
Caroline Mackrill – (CM)

Keith Williams (KW)-Parish Clerk
1 member of the public

1335. Declarations of Interest

None

1336. Apologies for Absence

District Councillor Neil Hargreaves (N H)

1337. Minutes of the last meeting held on 13th September 2023 (already circulated)

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

1338. Matters arising from the minutes of the meeting on 13th September 2023

None

1339. Public participation session

None

1340. Correspondence

- A resident has suggested that the green in front of Quendon Church should be registered as an Asset of Community Value.
- There is a filing cabinet in the Village Hall which contains records and files which refer to earlier parish council activities. Would the council like to examine it to see if there is anything of interest?

1341. Planning

There were no planning applications to consider.

1342. Finance

a. Accounts balances (already circulated).

Noted.

b. Invoices and payments for approval.

The payments were approved.

FINANCE REPORT for SEPTEMBER 2023

Balance b/f @ 31/08/2023	38502.53
	38502.53

Payments to be authorised for September 2023

Payee	Chq No	Amount	Reason
Payroo (already paid)	online	6.00	Payroll expenses for August 2023
James Penrose (already paid)	online	220.00	Grass cutting for August 2023
Thelma Wilson (already paid)	online	40.00	Flowers for trough
123 reg (keith williams) (already paid)	online	28.78	Renewal of domain
Npower	dd	56.19	Electricity for August 2023
100 Parishes (already paid)	online	10.00	Membership renewal
Ted Crow (already paid)	online	480.00	Allocation payments
Philip Sowter (already paid)	online	15.00	Land registry searches
Philip Sowter (already paid)	online	82.00	Autumn Daze signage
Ted Crow (already paid)	online	29.72	Combination lock and cable
Local Toilet Hire (already paid)	online	132.00	Football pitch toilet hire
Val Evans (already paid)	online	112.00	Internal audit 2022-2023
Keith Williams (already paid)	online	386.56	Salary for September 2023
HMRC (Keith Williams) (already paid)	online	96.80	PAYE for September 2023
Mark Walker (already paid)	online	375.00	Bouncy castle
Unity Trust Bank	DD	18.00	Service charge
Ted Crow (already paid)	online	120.00	Allocation payments
Total Payments for September 2023		2208.05	
Balance at 30/09/2023		36294.48	
Football Pitch income		560.00	
Pumpkin competition		33.50	
UDC Precept		7101.50	
Balance c/f at 30/09/2023		43989.48	

Please note: The payment to HMRC and was made by the parish clerk and is being reimbursed.

[297/2023]

1343. Events

a) Boundary Walk report

This had taken place in mid-September and was approximately 11 miles long.

b) Autumn Daze report

Approximately 90 people attended. There were many activities and the various stall holders were happy with the response.

c) Christmas Lights switch-on planning

The lights will be turned on at 5.30pm on Friday 1st December. The school Christmas Fair is on the same day in the afternoon and it is hoped that many children will attend the switch-on. It is planned that there will be some live music. A budget of £100 was agreed to cover the prizes and music.

d) Christmas Tree

A budget of £100 was agreed for purchase of the tree.

1344. Footpaths update

- Forsters footpath is very overgrown. GS has contacted Public Rights of Way to request that the growth be cut back.
- The steps beside the White House are also overgrown.
- It is understood that the Parish Paths Scheme is still operative. GS will follow up.

1345. Salt delivery

40 bags have been delivered and the bins will be filled shortly. When they have been filled, residents will be notified and invited to take supplies.

1346. Dog fouling

There have been a number of complaints on Facebook about dog walkers, some of whom are thought to be professional dog walkers, who are leaving dog waste bags on the ground, particularly when the bins are full. It is felt that residents need to be reminded that if the bins are full they should take the dog waste bags home where they can be deposited in their own rubbish bins. SJ will produce a flyer to this effect.

PS will investigate the possibility of installing another dog waste bin in the village.

1347. Village Map replacement

TD suggested that CM contact Tony Dear who may be able to help with a new map.

1348. Call for Sites/Regulation 18

On the 30th October a list of possible sites will be published and comments invited.

[298/2023]

1349. B1383 update

GS is still awaiting to hear from County Councillor Ray Gooding (RG) what action was being taken. RG has been unable to give any definite dates.

1350. Capital Projects for the Village

No further progress.

1351. Neighbourhood Plan

There is nothing further to add at this time.

1352. Pond maintenance

Paul Wilsher has been in contact with the contractors. They will pay another visit to make further assessments.

1353. Replacement street light outside The Lilacs

The Parish Council has agreed to proceed with the replacement LED light and the parish clerk will advise A & J Lighting.

1354. County and District Councillor reports

In the absence of any District or County Councillors there were no reports.

1355. Date of next meeting

8th November 2023.

1356. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 21.16.

[299/2023]