

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 13<sup>th</sup> SEPTEMBER 2023 AT 7.30 PM.**

Present: Tom Duncan – (TDN) Chairman  
Philip Sowter – (PS)  
Gari Spearpoint - (GS)  
Sue Joannou - (SJ)  
Ljiljana Ortolja-Baird - (LOB)  
  
Keith Williams (KW)-Parish Clerk  
0 members of the public

**1314. Declarations of Interest**

None

**1315. Apologies for Absence**

Caroline Mackrill - (CM)  
Ray Gooding – (RG)

**1316. Minutes of the last meeting held on 12<sup>th</sup> July 2023 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

**1317. Matters arising from the minutes of the meeting on 12<sup>th</sup> July 2023**

None

**1318. Public participation session**

None

**1319. Correspondence**

None

**1320. Planning**

There was a planning application which was referred to the Planning Committee as there was no parish council meeting in August.

**UTT/23/1727/OP – Land adjacent 1 Woodlands, Cambridge Road**

Outline application for 1 detached 4 bedroom dwelling.

The response from the parish council was as follows;

The indicative design and proposed materials are not in keeping with surrounding properties. There are a mix of property designs and styles on the Cambridge Road in [292/2023]

Quendon but all are consistent in their use of predominately traditional materials consistent with Conservation status of the area and recognising Neighbourhood Plan policies.

With reference to policy NQRHD2 Housing Design, we do not consider that the design and materials proposed relate well to the site and its surroundings, do not make a positive contribution towards the distinctive character of the village as a whole, nor contribute to the local character by creating a sense of place appropriate to its location or is appropriate to the historic context and the Conservation Areas.

The proposed plan constitutes in-fill building, which detracts from the linear and sparsely-built nature of Cambridge Road through Quendon, which has been identified as a feature of the village that is worth conserving.

The proposed site has been gradually cleared of trees over the last few years and the Parish Council is aware that UDC Planning Department has received correspondence from Parishioners expressing concerns that clearance of healthy trees had been undertaken without planning consent.

The PC is concerned that further clearance and development of the site could give rise to discharge of rainwater and surface water flooding onto the Cambridge Road. Specialist surveys and reports should be undertaken.

#### **1321. Finance**

**a. Accounts balances (already circulated).**

Noted.

**b. Invoices and payments for approval.**

The payments were approved.

### **FINANCE REPORT for AUGUST 2023**

|                          |          |
|--------------------------|----------|
| Balance b/f @ 31/07/2023 | 39651.79 |
| Hire of marquee          | 100.00   |
|                          | <hr/>    |
|                          | 39751.79 |

#### **Payments to be authorised for August 2023**

| <b>Payee</b>                     | <b>Chq No</b> | <b>Amount</b> | <b>Reason</b>                |
|----------------------------------|---------------|---------------|------------------------------|
| James Penrose (already paid)     | online        | 220.00        | Grass cutting for July 2023  |
| Ted Crow (already paid)          | online        | 221.92        | Pitch expenses for July 2023 |
| Npower                           | dd            | 56.75         | Electricity for July 2023    |
| British Red Cross (already paid) | online        | 1,188.00      | First Aid Training           |
| Keith Williams                   | online        | 386.76        | Salary August 2023           |
| HMRC (Keith Williams)            | online        | 96.60         | PAYE August 2023.            |
| Ted Crow                         | online        | 120.00        | Matchday preparations        |
| Ted Crow                         | online        | 125.83        | Football pitch expenses      |
| Local Toilet Hire (Ted Crow)     | online        | 192.00        | Football pitch toilet        |
| Ted Crow                         | online        | 46.98         | petrol                       |
| <b>[293/2023]</b>                |               |               |                              |

|                                       |          |
|---------------------------------------|----------|
| <b>Total Payments for August 2023</b> | 2654.84  |
| <b>Balance at 31/08/2023</b>          | 37096.95 |
| <b>Football Pitch income</b>          | 560.00   |
| <b>Precept</b>                        | 845.58   |
| <b>Balance c/f at 31/08/2023</b>      | 38502.53 |

Please note: The payment to HMRC and was made by the parish clerk and is being reimbursed.

#### **1322. Events**

- a) **Boundary Walk** – This will commence at 9.30 on Saturday 16<sup>th</sup> September.
- b) **Autumn Daze** – Will take place on Saturday 30<sup>th</sup> September. All arrangements are in hand with some attractions to be finalised. The signage has been arranged.
- c) **Christmas Lights** – Will take place on Friday 1<sup>st</sup> December. The Cricketers Arms will be hosting the event and a brass band has been booked. A horse and cart have also been arranged, and a tree is to be purchased. There is a proposal for some decoration of the Village Hall and Fountain.

#### **1323. Footpaths update**

It was hoped that Councillor Ray Gooding would be at the meeting to give an update but he was unable to attend. He sent the following report.

I had hope to give you an update on the clearance of the footpath and I would firstly say that I have yet to receive a date when the work will be completed. I, like you consider this to be unacceptable for all the reasons we have previously discussed so I have raised this both at the LHP Chair's Committee and through one to one discussions with the Cabinet Member and his support Officers. I am awaiting a response to this but will of course update you further when I have the necessary information.

Perhaps I could update you further over the next few days.

#### **1324. Wildlife Area mowing**

The quotation obtained by Paul Wilsher has been accepted and work will commence later this year.

#### **1325. B1383 update**

Lorry noise on B1383. A villager has reported that there is a loose manhole cover in the road which causes noise when driven over by lorries. The parish council will investigate. This can be reported to Essex Highways. The precise location will be notified to the clerk who will make the report to Highways.

**[294/2023]**

**1326. Capital Projects for the Village**

No projects have been decided on yet. The council will continue to review.

**1327. Neighbourhood Plan**

PS identified three areas for consideration. Nominations which are accepted receive additional protection.

- a) Local Green Spaces.
- b) Locally Important Views.
- c) Local Heritage Assets.

**1328. Update to Welcome Pack**

Changes have been advised to the clerk who will revise the Welcome Pack.

**1329. Donation request from Basics Essex**

The Parish Council decided not to make a donation.

**1330. Pond maintenance**

The grant has been approved and Paul Wilshire will let UDC know when the work will commence, which will release the funds.

**1331. First Aid Course**

Eleven people attended the course. Additional personnel were also registered as defibrillator volunteers. LOB has agreed to be the Scheme Co-ordinator. LOB suggested a defibrillator course be introduced to be open to all villagers.

**1332. County and District Councillor reports**

In the absence of any District or County Councillors there were no reports.

**1333. Date of next meeting**

**11<sup>th</sup> October 2023.**

**1334. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 20.58 .

**[295/2023]**