

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13th NOVEMBER 2019 AT 7.30 PM.**

Present: Sally Kitcat – Chairman (SK)
Carrie Williams – CW
Tony Dear - TD
Katherine Nuthall – KN
Ele Stoneham – ES

Neil Hargreaves (NH) – District Councillor
Ray Gooding (RG) – County Councillor

10 members of the public
Keith Williams – (KW) (Parish Clerk)

530. Declarations of Interest

None

531. Apologies for Absence

Ted Crow (TC)

532. Minutes of the last meeting held on 9th October 2019 (already circulated)

The minutes of the last meeting held on 9th October were amended under entry 511 to note that PW's interest was declared in respect of 8.3. This amendment was signed by the chairman and the minutes were then agreed as a true and accurate record, and were duly signed by the Chairman.

533. Matters arising from the minutes of the meeting on 9th October 2019

- There has been no report yet on the diseased horse chestnut trees on Cambridge Road.
- The grit bins have been topped up and inspected.
- There remain 3 x 25 kilo bags of salt available.
- Planning application for land north of Mill House Cottages. The parish council is unable at present to support this application. Comments are to be submitted.
- Skip will be in the village on 29th November to be collected 2nd December.

534. Public participation session

- There was disappointment that the minutes of the 9th October meeting had not been posted to the website. [The parish clerk apologised for this oversight which would be rectified].
- The VAS sign to the north of the village was not working.

535. Co-option of parish councillor

UDC having confirmed that an election had not been called, the parish councillor is free to co-opt a councillor to fill the vacancy.

Mr Tom Duncan (TDD) had applied for the position and was invited to address the council. The council then voted unanimously to co-opt TD onto the parish council. TD signed the Acceptance of Office form, which was counter signed by the parish clerk. He was given a Register of Interests return for completion. The parish clerk will advise UDC of the appointment.

536. Finance

- a. Account balances (already circulated).
Noted.
- b. Invoices and payments for approval.
Approved.

FINANCE REPORT for OCTOBER 2019

Balance b/f @ 30/09/2019	30756.20
Received for pitch hire	30.00
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	30786.20

Payments to be authorised for October 2019

Payee	Chq No	Amount	Reason
eon	DD	56.42	Electricity for September 2018
Quendon & Rickling Village Hall	1089	40.00	Hire of hall for Rickling Festival
Regal Expo Line	1091	690.02	Line-marking machine
McAfee (Keith Williams)	1092	64.99	Anti-virus software
EALC	1093	108.00	Councillor training day
Local Toilet Hire (Keith Williams)	1100	249.60	Hire of portaloo
CPRE	1095	36.00	Renewal of membership
NALC	1096	5.00	Renewal of membership
Keith Williams	1097	343.72	Salary for October 2019
HMRC (Keith Williams)	1098	85.80	PAYE October 2019
123Reg (Keith Williams)	1101	35.96	Renewal computer domain
The Hundred Parishes Society	1102	10.00	Renewal of membership
Total Payments		1725.51	
Balance c/f @ 31/10/2019		29060.69	

[101/2019]

Please note: The payments to McAfee, Local Toilet Hire, HMRC and 123Reg were made by the parish clerk and are being reimbursed.

c. Unpaid invoices from A & J Lighting

A & J Lighting is the company employed by the parish council to repair the street lights. They had carried out several repairs during the past eighteen months but no invoices had been received by the parish council. It transpires that invoices were issued but had been sent to an incorrect email address for the parish clerk and were therefore never received. In September A & J Lighting issued a statement showing six unpaid invoices totalling £1611.54. It is not clear why A & J did not pick up on these unpaid invoices earlier.

The parish clerk was able to marry up each invoice with a request for work to be carried out and presented the file of papers to councillors for inspection. After due consideration it was agreed that the invoices should be paid.

537 Correspondence

- An offer had been made for the loan of a trailer to residents with a request that the parish council publicise this.
- There has been a reminder that residents with public rights of way on their properties must make them accessible to the public.

538. Planning

Foxley 2

Approval has been given for a 9 home development, which was supported by the parish council. In exchange for this support the developer has agreed;

- A £10000 donation to enable a traffic survey in the village.
- A £15000 donation for leisure and recreation purposes in the village.

539. Football pitch

TC had previously submitted a brief report advising that use of the football pitch was continuing.

540. Meeting with Strutt and Parker (S&P)

Brandon Chapman (BC) and SK had met with Strutt and Parker. BC has submitted the following report of their meeting.

[102/2019]

MEETING WITH PEGASI / STRUTT & PARKER

TUESDAY 12TH NOVEMBER 2019

Meeting Notes

- Sally and I met at the request of S&P. Some members of the Parish Council had been apprehensive about meeting and so we conducted ourselves under a listen-only mode, although we did engage in some dialogue on general points.
- There is a proposal to develop accommodation that could be rented by all members of the community. They believe the future of home ownership is unlikely to continue as currently and consider that medium to long term renting may be an alternative option.
- They would consider a variety of smaller homes but as yet have not declared any detailed plans. Such homes would be green/sustainable/environmentally friendly. They would establish this as a long-term investment.
- It is just a concept at the moment and they wanted to see if the Parish Council and indeed residents both now and in the future, would be interested. There is no commitment at this stage on any party.
- We asked about possible sites but as they own most of the land around the parish it could be anywhere. They would not be drawn on specific sites.
- Sally stated that she would bring what has been said so far, to the attention of Parish Councillors and would advise S&P accordingly.

SK thanked BC for his report.

541. Events

CW advised that the following events were planned for the next twelve months and that other events may be added as the year progresses..

24/11/2019 – Village Christmas Tree. [See next item on the agenda].
8/12/2019 – Winstanley Celebration.
27/02/2020 - Wine and Waffle.
28/03/2020 - Saffron Screen Pop-Up.
Early April - Violets and Velvet Pop-Up.
August - Quickling Festival.
24/10/2020 - Saffron Screen Pop-Up (Kid's Halloween film).
Further details to follow in due course.

542. Village Christmas Tree

It was agreed to the purchase of a Christmas Tree for installation on the green, with possibly a smaller tree outside the Village Hall. A budget of £200 was agreed for this venture.

543. Traffic Calming measures for Coney Acre, Brick Kiln Lane and Belchams Lane

RG has been discussing potential measures and was hoping for a response shortly. He will report back. He has requested a speed survey to be conducted along Coney Acre.

[103/2019]

544. Speedwatch

No further volunteers had come forward.

545. Policy and guidelines for meeting developers

The Planning Committee will consider this and make recommendations.

546. Adopt revised Grants and Donations policy

The policy is to be amended to refer to;

- a. Grant requests from religious institutions.
- b. A time limit on the actual use of grant funds, and reimbursement in the event of funds not being used within that time frame.

The parish clerk will prepare a revised policy document to be circulated to councillors for their consideration and approval at a later meeting.

547. County and District Councillor reports

Neil Hargreaves (District Councillor).

- The general election will inevitably result in a considerable amount of extra work, and will mean that key staff will be diverted from their usual duties to assist.
- The Local Plan report will not be released until after the election.
- There is a delay in re-consideration of the airport expansion planning application.
- The SSE judicial review into the airport planning application is due to commence this week.
- The Neighbourhood Plan is not subject to purdah restrictions and continues.
- With respect to the “Foxley 2” development, it is encouraging that developers are prepared to enter into discussions with residents, via the parish council, and listen to their views.
- It has been agreed with Quendon & Rickling that Newport should be the Qualifying Body for the Neighbourhood Plan.

Ray Gooding (County Councillor).

- During the period of purdah, Essex County Council has decided that prospective parliamentary candidates would not be permitted use of County facilities.
- Progress has been continuing on vulnerability issues for youngsters.
- 80% of police time is spent on on-line crime.
- Essex is the 7th most effective council in England.

548. Date of next meeting

11th December 2019.

549. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 20.53.

[104/2019]

