

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11TH DECEMBER 2019 AT 7.30 PM.**

Present: Sally Kitcat – Chairman (SK)
Carrie Williams – CW
Tony Dear - TD
Katherine Nuthall – KN
Ele Stoneham – ES
Tom Duncan – (TDN)

Neil Hargreaves (NH) – District Councillor

6 members of the public
Keith Williams – (KW) (Parish Clerk)

550. Declarations of Interest

TD declared an interest in items 8.2, 8.3, 8.4 and 8.5 as a neighbour of the applicant.

551. Apologies for Absence

Ted Crow (TC)

552. Minutes of the last meeting held on 13th November 2019 (already circulated)

The minutes of the last meeting held on 13th November were agreed as a true and accurate record, and were duly signed by the Chairman.

553. Matters arising from the minutes of the meeting on 13th November 2019

No matters arising.

554. Public participation session

- Is there any response regarding better mobile phone coverage in the village from our MP? TDN advised that there were no new proposals to date but some are being considered.
- Can there to be any greening to the footpath at the Foxley 2 development? The contractors Stonebound will replace the greenery in due course.
- Is there any follow up to the speed signs? [Note: This is to be discussed under item 13 of the agenda.]

555. Finance

- a. Account balances (already circulated).
Noted.
- b. Invoices and payments for approval.
Approved.

FINANCE REPORT for NOVEMBER 2019

Balance b/f @ 31/10/19 29060.69
Apple Day receipts 138.40

29199.09

Payments to be authorised for November 2019

Payee	Chq No	Amount	Reason
Sally Kitcat	1104	43.16	Chairman's expenses
Quendon & Rickling Village Hall	cash	30.00	Hire of hall for Autumn Festival
e-on	dd	58.30	Electricity for October 2019
Payroo (Keith Williams)	1105	6.00	Payroll expenses
Parish Online	1106	36.00	Website renewal
EALC	1107	108.00	Councillor training day no 2 - Tony Dear
Local Toilet Hire (Keith Williams)	1108	124.80	Hire of portaloo
Carrie Williams	1109	127.61	Xmas tree and decorations
Keith Williams	1110	343.52	Salary for November 2019
HMRC (Keith Williams)	1111	86.00	PAYE November 2019
Dunmow Skips (Ted Crow)	1112	288.00	Skip hire
Total Payments		1251.39	
Balance c/f @ 30/11/2019		27947.70	

Please note: The payments to Local Toilet Hire, HMRC and Payroo were made by the parish clerk and are being reimbursed.

Dunmow Skips was paid by Ted Crow, who is being reimbursed.

- c. Approve additional bank account signatory.

The council agreed to include TD on the bank mandate. The parish clerk will make the necessary arrangements.

556 Correspondence

None. [Note: An email has been received from a resident relating to the planning application UTT/19/2221/FUL – Land north of 1 Mill House Cottages. This is to be discussed under item 8.7 of the agenda].

[106/2019]

557. Planning

1. UTT/19/2827/HHF – Broom Wood Cottage, Cambridge Road.

Proposed side extension and rear balcony

The Quendon & Rickling Parish Council visited the application site to discuss the proposals with the applicants. There have been no objections filed by neighbours. We have no objection.

2. UTT/19/2915/HHF – Kiln Cottage, Brick Kiln Lane.

Proposed alterations to later addition of property.

The applications relate to a Grade II listed property and outbuilding with curtilage listing outside of the Quendon and Rickling Conservation Area and Development Limits.

The Quendon & Rickling Parish Council visited the application site and discussed the proposals in great detail with the applicants. Some immediate neighbours were also consulted – to date no objections have been submitted.

The internal changes to the main dwelling are minor with original features being preserved; we have no objections to the proposals set out in UTT/19/2915/HHF and UTT/19/2916/LB.

3. UTT/19/2916/LB – Kiln Cottage, Brick Kiln Lane.

This is the listed building application related to UTT/19/2915/HHF.

[See response to 2 above.]

4. UTT/19/2918/LB – Kiln Cottage, Brick Kiln Lane.

Alterations to existing outbuildings (amendments to previously approved scheme UTT/18/0547/LB, approved UTT/1857/04/LB.)

The works proposed in UTT/19/2917/HHF and UTT/19/2918/LB have been sympathetically thought out, ensuring that the original features of the listed buildings are retained and preserved and the new garage being subservient in scale and form to the existing buildings. The new slate roof of the existing garage is in keeping with the Essex Design Statement, as are the external treatments of the proposals. The new landscaping of the site will enhance the listed buildings, affording them better space on the site with satisfactory access on to Brick Kiln Lane. On this basis we have no objection to the proposals. We noted that the existing telegraph pole at the west point of the application site is missing in the plan, clarification on the plans for this seem sensible.

5. UTT/19/2917/HHF – Kiln Cottage, Brick Kiln Lane.

Proposed erection of single storey garage (amendments to previously approved scheme UTT/1895/04/LB).

[See response to 4 above.]

[107/2019]

6. UTT/19/0004/FUL – Park View and Pleasant View, Brick Lane.

Application granted on appeal.

Note: The Parish Council wishes to emphasise that the approval given to planning application UTT/19/0004/FUL, granted on appeal, was originally the subject of an objection by the Parish Council on 15/02/2019 and UDC on 07/06/2019.

This was noted.

7. UTT/19/2221/FUL – Land North of 1 Mill House Cottages, Cambridge Road.

Discuss comments from resident relating to the Parish Council's response to this application.

The resident was invited to address the council regarding the comments. SK responded on behalf of the Parish Council.

558. PCC Donation

A representative from the PCC advised that a portaloos is being purchased. The PCC hopes to raise funds to provide a more permanent facility.

559. Parish Councillors responsibilities

Following recent changes to personnel on the parish council, the current allocation of responsibilities is as follows;

Liaison with Rickling School – **SK**

Liaison with Rickling Green Recreation Association – **SK**

The Emergency Plan – **CW**

The Planning Committee – **ES, CW, TD**

B1383 Committee & Liaison with ECC Highways – **KN**

Community Speed Watch – **Tracey Hepting co-opted**

PROWs – **SK**

Grants and Funding initiatives – **TD**

Defibrillator Co-ordinator – **Andrew Thomson co-opted**

Neighbourhood Plan PC representatives – **Brandon Chapman co-opted**

Community Environment Facilities (Grit bin, community skip) – **TC**

109/2019]

Parish Communications (website etc.) - **TDN & ES**

Events – **CW & KN**

Lighting – **Chris Phillips co-opted**

SSE - **TD**

Football field - **TC**

[108/2019]

560. Broadband and website

Broadband – TDN presented a detailed report which is available to view in The Link.

Website – TDN advised that the website has been moved to new hosts. It will be necessary to arrange for access permissions to the new site.

561. Village maintenance

Diseased trees – the arboriculturist has assessed the condition of the horse chestnut trees and confirms that there is evidence of disease in all the trees. Eventually they will need to be replaced, but by trees other than horse chestnuts. The full report is awaited. UDC has suggested that hornbeams may be appropriate. CW suggested that the PC should approach ECC for funding as the trees are in a conservation area. This will be investigated.

Village green – Some posts are missing. TC has collected the remaining posts. SK has obtained a quotation for replacing the posts of a total cost of £300. TD wondered whether additional posts should be fitted as a deterrent to travellers. SK said this would need to be checked with the landowner.

Post Box – The parish clerk had reported the sunken road surface in front of the post box to Essex Highways. After investigation Highways advised that they do not consider this serious enough to make any reparations.

Damaged VAS sign – the parish clerk had reported the damaged sign to Highways. At the time of writing no action has yet been taken.

562. Update on speed buffer zone

Essex Highways have said that the scheme has been sent to the team responsible for progressing the legal elements and this will then be due to be advertised in the local press by mid-January. Barring any major objections, Essex Highways will then be in a position to agree funding at the last Highways Panel of the year with a view to implementing the works in the new financial year.

563. Speed survey for Coney Acre, Brick Kiln Lane and Belchams Lane

SK reported that there had still been no response from County Councillor Ray Gooding. She will continue to press the matter.

563. Events

CW confirmed that arrangements are in hand for the list of events previously advised, with the first event of the new year to be Wine and Waffle on 28th February 2020. An amount of £22 had been collected during the Christmas Tree lighting.

564. County and District Councillor reports

Neil Hargreaves (District Councillor).

- Election boxes have been distributed to the various polling stations.
- The council chambers will be closed for the period of the election which will inevitably cause some disruption to council business.
- On Monday there is to be a meeting to discuss a major new commercial venture. Further details will follow in due course.
- Comments on the Neighbourhood Plan are still being received. The Plan is with the examiner.

565. Date of next meeting

15th January 2020.

566. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 20.25.

[110/2019]