

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 11<sup>th</sup> APRIL 2018 AT 7.30PM.**

Present: Alan Price (AP) - Chair  
Chris Phillips (CP) - Chair  
Brandon Chapman (BC)  
Paul Wilsher (PW)  
Sally Kitcat

Keith Williams (Parish Clerk)  
Cllr Anthony Gerrard - District councillor  
Cllr Ray Gooding (RG) – County councillor

1 member of the public

**186. Declarations of Interest**

AP declared an interest in item 18 b) – Planning application UTT/18/0563/OP.

**187. Apologies and Reason for Absence**

Ele Stoneham (ES) – prior engagement.

**188. Minutes of the last meeting held on 14<sup>th</sup> March 2018 (already circulated)**

The minutes of the last meeting held on 14<sup>th</sup> March were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

**189. Matters arising from the minutes of the meeting on 14<sup>th</sup> March 2018**

- a) The skip was two third's full. The contractor's whole operation had been very satisfactory.
- b) Approximately 20 people attended the litter picking.

**190. Public participation**

None

**191. Correspondence**

There was no correspondence.

**192. Lease for football ground**

SK advised that Strutt Parker have not yet been given permission to offer the lease to the parish council as the current leaseholders have not agreed to surrender the lease. They have offered to share the lease. The council awaits further developments. The lease expires at the end of December 2018.

**[019/2018]**

### 193. Finance

- a. Approval for purchase of light shield for the Lilacs – approved.
- b. Account balances (already circulated) were noted.
- c. Invoices and payments, as follows, were approved.

The Village Hall will receive the S106 funds direct, and will then be in a position to reimburse the parish council.

<b>Balance b/f @ 28/02/1818</b>		15410.41	
<b>Payments to be authorised</b>			
<b>Payee</b>	<b>Chq No</b>	<b>Amount</b>	<b>Reason</b>
Local Council Public Advisory Service	984	100.00	Renewal of Advisory service
Eon	DD	37.53	Electricity for February 2018
Keith Williams	985	306.60	Clerk's salary for March 2018
Keith Williams (HMRC)	986	76.60	PAYE month 12
<b>Total Payments</b>		520.73	
<b>Balance c/f @ 22/03/2018</b>		14889.68	

### 194. Renovation of bench on the green

It was agreed that a list of renovation projects be compiled and the bench will be included in the list.

### 195. General Procedures

- a) **Social Media Procedure**  
Adopted.
- b) **Complaints Procedures**  
Adopted
- c) **Requirements and their consideration**  
Donations Procedures is awaiting finalisation.

[020/2018]

## 196. Updates

### a) Playground Area

BC will be meeting a representative from the maintenance company Chamonix shortly and hopes to have clarification of the situation by the next parish council meeting.

### b) Broadband

Gigaclear have advised that implementation has been delayed until the end of September.

### c) Village Plan Action Group

- There will no longer be a Steering group
- There will be six Project Groups and they will be looking at:
  1. Broadband Speeds
  2. Play areas and equipment
  3. A dual-purpose cycle path and pavement
  4. The preservation and restoration of The Green
  5. Footpath Walks
  6. TV reception

It is intended that the groups will act independently, but occasionally get together to catch up and exchange ideas.

### d) Neighbourhood Plan

AH advised that a final draft plan had been sent for approval. It will be submitted for consultation in six weeks.

### e) Street Lighting

Permissions are required for types and locations, our contact at Essex Highways, Olive Porter outlined Highways opening position on lighting options for The Fountain area on Cambridge Road .

In general Bollards are non-preferred, preference would be given to Standard Lamp forms or lighting in or on the fountain to illuminate the pavement. It was suggested that a solar panel could be fitted to the Fountain roof.

The use of Solar panels to power the lighting is being encouraged and highways have been supporting its use in other parishes who face similar situations to ours when conventional lamps and especially providing the power to them are too costly.

Any new installation on the highways owned green would require a licence. Highways were keen to discuss the application in greater detail and not for us to take their initial response as final. Further consultations are planned. Coney Arce is outside their jurisdiction and we would need to seek guidance from UDC.

**[021/2018]**

**197. SSE Parish Liaison Group**

The minutes of the meeting on 22<sup>nd</sup> March had been circulated by BC. The general feeling is that the application for increased passengers should be referred to a higher authority than Uttlesford District Council.

**198. New Councillor Welcome Pack**

ES will finalise the document and circulate it to councillors for consideration.

**199. Review Financial Regulations**

No amendments were considered necessary.

**200. Plaque for Millenium Oak**

It was decided not to proceed with this project.

**201. Planning applications**

**a) UTT/18/0641/HHF -The Cottage (formerly Tantalion), Woodview Drive**

No objections.

**b) UTT/18/0563/OP- Quendon White House.**

No further comments.

**c) UTT/18/0829/HHF – Birds end, Brixton Lane.**

Quendon & Rickling Parish Council have raised no objection to previous applications on this site and that remains the case this time. We note that comments made by UDC Planning on a previously rejected planning application have been noted and applied.

NO OBJECTION

**202. Date of Annual Parish Council meeting**

Wednesday 9<sup>th</sup> May at 19.15.

**203. Date of next meeting**

Wednesday 9<sup>th</sup> May 2018.

**204. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 21.15.

**[022/2018]**