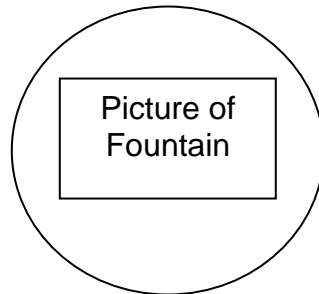


QUENDON & RICKLING PARISH COUNCIL



EMERGENCY PLAN

Revised April 2020

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Parish Contacts:

The first point of contact for anyone reporting an emergency is by telephoning 999

Parish Council Members:

Chairman: Sally Kitcat	01799 542022
Vice Chairman: Ted Crow	07941 318893
Clerk: Keith Williams	01279 814473
Tony Dear	01799 540510
Tom Duncan	01799 541299
Ele Stoneham	
Katherine Nuthall	
Carrie Williams	

Other Useful Numbers:

Quendon & Rickling Bowls Club (Secretary –Mrs Carol Smith) 01799 543544
Quendon & Rickling Village Hall (Mrs Christine.Osbourn) 01799 543367
Quendon & Rickling Churches – Revd Neil McLeod 01799 540339

Introduction

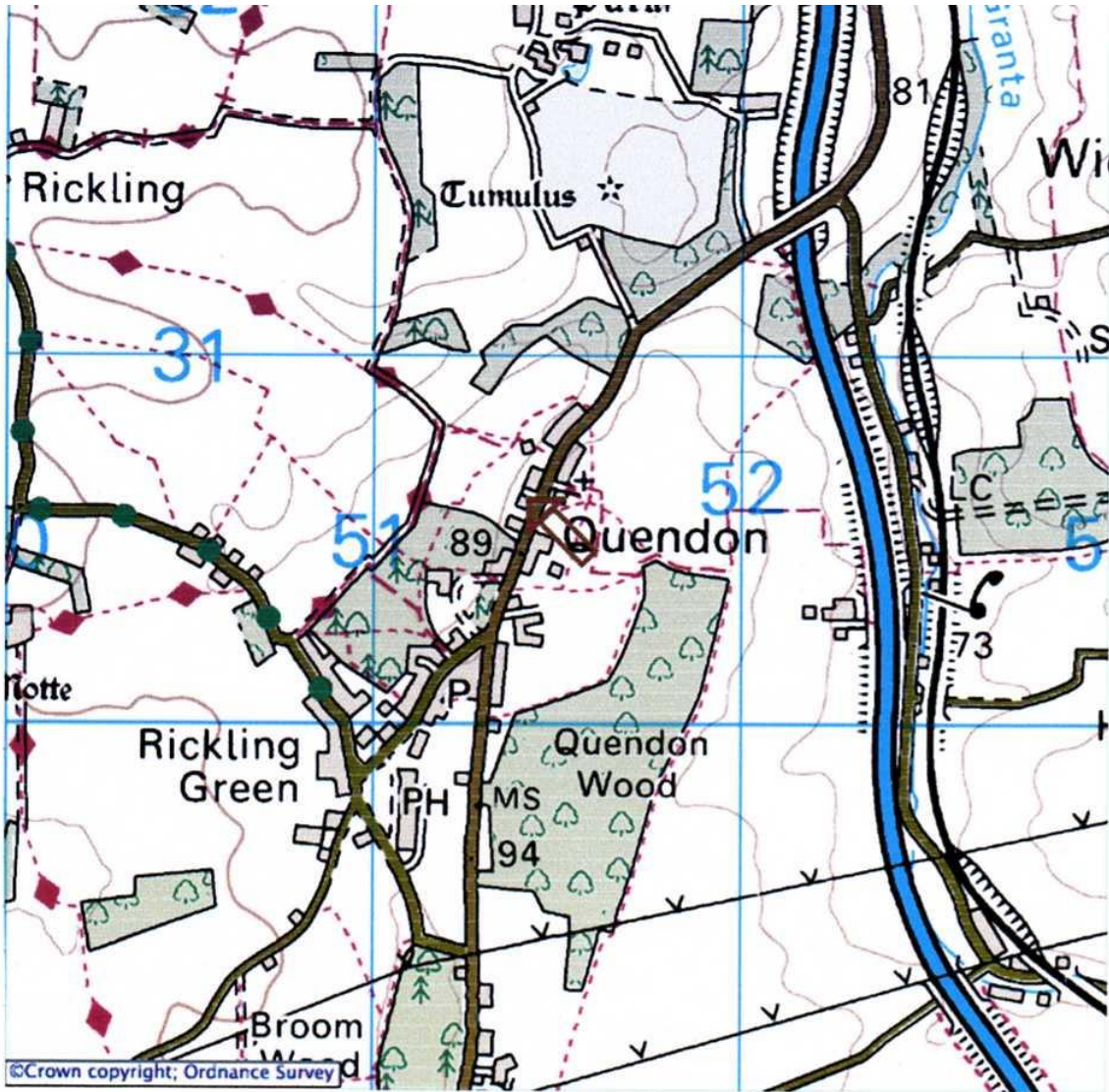
The parish consists of the adjoining villages of Quendon, Rickling Green and Rickling which are considered as one entity. Most of the residences in Quendon are on, or near, the busy B1383 road (old A11) which carries about 11,000 vehicle movements per day and this is probably the area where a major incident is likely to occur.

The M11 motorway and the Cambridge/London mainline railway are on the eastern boundary. These are also potential areas where a major incident could occur. There is a farm access underneath the motorway and a public footpath across the railway line which is not controlled.

Major flooding is not a risk.

The villages are predominately residential (approx. 300 properties) with a population of approximately 620. The only institution is a primary school (in Rickling Green) with a capacity for 105 children and the village hall (on B1383). There is a Public House/Restaurant (The Cricketer's Arms) adjacent to the school and overlooking the cricket green. Maces Farm is also adjacent to the cricket green, farm land and woods are managed by Strutt & Parker.

Sporting facilities are a football pitch on the western side of the B1383, a cricket pitch and club house in the middle of the village and the bowling green and clubhouse on the eastern side of the B1383.



AMENDMENT SHEET:

Date	Amendment	Pages	By
Jan 2012	Re-written into standard UDC format		Tony Jones
Jan 2013	Annual Review		
July 2015	Annual Review		Tony Jones & Sally Kitcat
April 2020	Annual Review		Sally Kitcat

Definition of an Emergency

The definition of an Emergency as given by the Civil Contingencies Act 2004:

'An event or situation which threatens serious damage to human welfare in a place in the UK, the environment of a place in the UK, or war or terrorism which threatens serious damage to the security of the UK.'

Purpose of the Plan

The purpose of the Parish Emergency Plan is to assist and facilitate the work of the Professional Emergency Services. The plan therefore documents all useful information and resources that might assist the Emergency Services in responding to an incident within the Parish.

Other Key Organisations Roles

Local Authorities: provide support for the emergency services, support and care for the local and wider community and the co-ordination of the response by organisations other than the emergency services. When the emphasis of the incident switches to recovery, the local authority will lead the co-ordination of response in rehabilitating the local community and restoring the environment.

The Voluntary Sector: can provide support when the resources of the emergency and local authorities are over-stretched. They can also assist local authorities in providing social and psychological care. (Organisations include WRVS, St. John Ambulance, British Red Cross, Radio Amateurs Emergency Network, Salvation Army, The Samaritans and the clergy).

Parish Council's Role

The role of the Parish Council in an emergency situation:

- Disseminating useful information to the local population
- Providing local knowledge and information to the Emergency Services
- Assisting District Councils in the identification of premises suitable to be used as Rest/Reception Centres for victims of an incident
- Assisting in the setting up of and facilitation of public meetings
- Attending and contributing to the incident debriefing process
- Distributing completed Plan to the District Council and ensure they are kept abreast of updates and reviews
- Being aware of vulnerable members of the community (disabled, elderly, ill, etc)

Quendon & Rickling Resources:

Buildings that could be used as temporary accommodation and reception centres:

- Village Hall (Mrs Christine Osbourn 01799 543367): Is on the west side of the B1383 and has a large car park. The building has two large rooms and has held meetings for 70/80 people in the larger room. There is a kitchen and also toilet facilities.
- Primary School (01799 543274): Has a capacity for 105 pupils.
- The Cricketer's Arms (Tel. No: 01799 619260) public house & restaurant which also has accommodation, 10 rooms.

- Quendon Hall: It is used as a wedding venue (Tel: 01799 543800) and has a large permanent marquee, 7 bedrooms in main house and 14 in various cottages in the grounds.
- Quendon Church
- Rickling Church

Mechanical equipment (subject to consent of owners and availability) such as tractors, pumps, generators etc.

- Maces farm 01799 543289
- Strutt & Parker, Cambridge 01223 459490, Robert Timmins, Senior Land Manager)

Defibrillator:

A defibrillator is situated in the porch of the Village Hall, which is on the B1383 Cambridge Road. The unit is secured by a code operated lock which is known to the 'Q&R Defibrillator Team' but would be provided to a member of the public making a 999 call to the ambulance service, should an incident occur. The Defibrillator Team have all had training in its use and in basic resuscitation techniques.

Q&R Defibrillator Team:

Scheme Coordinator: Andrew Thompson
Deputy Coordinator: Chris Phillips

Alan Price	01799 542527 Northern End, Cambridge Road
Jane Price	01799 542527 Northern End, Cambridge Road
Robert Arnold	01799 543075 Northern End, Cambridge Road
Sandra Arnold	01799 543075 Northern End, Cambridge Road
Thelma Wilson	01799 543313 Northern End, Cambridge Road
Chris Phillips	01799 542351 Middle, Cambridge Road
Sue Phillips	01799 542351 Middle, Cambridge Road
Nigel Ackerman	01799 540678 Middle, Cambridge Road
Anne Howes	01799 543545 Southern End, Cambridge Road
Wendy Stannard	01799 541869 Southern End, Cambridge Road
Pat Turner	01799 543314 Rickling Green
Joanne Hales	07903 596011, Rickling Green

Janice Hart
Clare Willoughby

01799 541196 Rickling Green/Brick Kiln Lane/Rickling
01799 543637 Rickling Green/Brick Kiln Lane/Rickling

External Contacts:

Possible sources of assistance:

Berden Parish Council (Clerk) Mrs Sue Griffiths	01279 777465
Birchanger Parish Council (Clerk) Mr Keith Williams	01279 814473
Elsenham Parish Council (Clerk) Mrs.Louise Johnson	07456 791727
Farnham Parish Council (Clerk) Sara-Jane Newenham	01725 552309
Henham Parish Council (Clerk) Mrs Mareike Dacey	01279 851185
Manuden Parish Council (Clerk) Mr Charles Bartram	01279 814544
Stansted Parish Council (Clerk) Mrs.Ruth.Clifford	01279 813214
Ugley Parish Council (Clerk) Mrs Louise Johnson	07456 791727
Widdington Parish Council (Clerk) Mrs Amanda Lindsell	01799 542569
Clavering Parish Council (Clerk) Jessica Ashbridge	07986 914991
Newport Parish Council (Clerk) Mrs Christine Griffin	01799 542541

Uttlesford District Council Out of Hours Emergency Contact Number:

01223 849755

Uttlesford Emergency Planning Officer – Lisa Lipscombe 01799 510624

Uttlesford District Council Offices 01799 510510

Medical Facilities

Local Doctors

Stansted:

Stansted Surgery – 1st floor, Castle Maltings, Cower Street, Stansted
Mountfitchet

Tel: 01279 813200

Newport:

Newport Surgery – Frambury Lane, Newport

Tel: 01799 540570

Elsenham:

Elsenham Surgery – Station Road, Elsenham

01279 814730

Saffron Walden:

Gold Street Surgery – Gold Street, Saffron Walden

01799 525325

Local Dentists

Hillside Dental Practice, 2 Woodfields, Stansted Mountfitchet

Tel: 01279 815041

There are a number of practices in Saffron Walden and Bishops Stortford

Nearest Hospitals (A & E)

Princess Alexandra NHS Trust, Harlow, Essex CM20 1QX

Tel: 01279 444455 (main switchboard)

Addenbrookes NHS Trust, Hills Road, Cambridge CB2 0QQ
Tel: 01223 245151 (main switchboard)

Minor Injuries Unit

Herts & Essex Community Hospital, Haymeads Lane, Bishops Stortford
Tel: 01279 655191
Open Mon – Fri 9am to 4.30pm

Nearest Chemist

Stansted:

Boots Pharmacy, Cambridge Road, Stansted Mountfitchet

Tel: 01279 812278

Opening times – Monday – Friday 8am – 5.30pm
Saturday 10am – 4pm

Stansted Pharmacy, Castle Maltings, Stansted Mountfitchet

Tel: 01279 816323

Opening times – Monday – Friday 9am – 6pm

Newport:

Newport Pharmacy, High Street, Newport

Tel: 01799 540968

Opening times - Monday – Friday 9am – 6pm
Saturday 9am – 1pm

Local Vet

Mercer & Hughes, 80 Cambridge Road, Stansted Mountfitchet

Tel: 01279 813780

Opening times – Monday – Friday 8.30am – 7pm

Saturday 8.30am – 12 noon