

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14th FEBRUARY 2018 AT 7.30PM.**

Present: Chris Phillips (CP) - Chair
Sally Kitcat (SK)
Brandon Chapman (BC)
Ele Stoneham (ES)

Keith Williams (Parish Clerk)
Cllr Anthony Gerrard (AG) - District councillor

138. Declarations of Interest

None

139. Apologies and Reason for Absence

Paul Wilsher (PW)
Tony Jones (TJ)
Alan Price AP)

140. Minutes of the last meeting held on 10th January 2018 (already circulated)

The minutes of the last meeting held on 10th January were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

141. Matters arising from the minutes of the meeting on 10th January 2018

None

142. Public participation

None

143. Finance

- a. Account balances (already circulated) were noted.
- b. Invoices and payments were approved.

144. General Data Protection Regulations (GDPR)

a. Appointment of Data Protection Officer (DPO)

In view of the advice from EALC and NALC it was agreed to leave the appointment of a DPO until further clarification has been received.

b. Social Media Procedure

A report will be prepared for consideration at the next parish meeting.

c. Complaints Procedure

A report will be prepared for consideration at the next parish meeting.

d. Requirements and their consideration

A report will be prepared for consideration at the next parish meeting.

145. Planning Applications.

1. UTT/18/0087/FUL – Park View and Pleasant View, Brick Kiln Lane

In line with the emerging Neighbourhood Plan, which promotes more smaller and affordable properties, councillors feel that this development should provide two semi-detached properties rather than one large detached property. The clerk is to prepare an objection for submission to the Planning Department, which will be circulated to councillors for approval before submission.

2. UTT/18/1089/HHF – Clover Cottage, Rickling Green Road

No objections.

3. Decisions and Breaches

a. Ventnor Lodge, Cambridge Road

Noted

b. Land east of Foxley House

Noted

146. Standing Orders

The new model Standing Orders were adopted, with the inclusion of Grievance Procedures.

147. Code of Conduct

The new model Code of Conduct was adopted.

[009/2018]

148. Updates

a. Playground area

BC has established that Chamonix is the maintenance company and has contacted them in order to arrange a site meeting to discuss the various issues. He is awaiting their response.

AG advised that S106 regulations stipulate that developers must comply with the agreement. He suggested that he and Neil Hargreaves should put the matter onto the District Council agenda in order to press the developers. The clerk will ask AP to forward his most recent CALA correspondence to AG.

b. Finials for sign posts

SK is still awaiting details.

c. Dog bin re-siting

Re-siting completion noted.

d. Broadband

There have no further updates from Gigaclear. There had been a suggestion that it may be worth considering the BT Community Fibre partnership but as this was likely to cost £20,000 it was considered not feasible.

e. Village Plan Action Group

Nothing to report at this time.

f. Neighbourhood Plan

BC said matters are proceeding. Cycle paths and pedestrian crossings are amongst the issues which will be included in the plan. AG advised that it is unlikely that the Local Plan will be approved before 2019 so it is particularly important for a Neighbourhood Plan to be in place during the intervening period. It is hoped that this will be ready by no later than this time next year.

g. CALA

This was dealt with under 148 a.

[010/2018]

h. Street lighting

It has been established that UK Power Network are responsible for trimming trees, hedges etc around their electricity pylons. As many of these pylons also have street lights attached, if residents are asked to trim their hedges around lights which are attached to electricity pylons, UK Power Network will undertake this work.

CP will continue to investigate various lighting options.

149. SSE Parish Liaison Group

The Group has not met and there is nothing to report.

150. Community Skip

The next skip will arrive on 24th March 2018.

151. New Councillor Welcome Pack

ES is still preparing the final document for consideration.

152. Village Introduction Pack

The clerk is to email to all councillors a copy of the current pack.

153. Waterbutt Row parking

This will be considered in the Neighbourhood Plan. There are various options being discussed. Parking on the pavement is preventing pedestrians from walking on the pavement in certain areas. CP asked AG if Uttlesford District Council could suggest some options. AP and PW are also investigating options.

154. Royal British Legion appeal

The clerk is to circulate a copy of the appeal letter to councillors, for consideration at the next parish council meeting.

155. B1383 pavement

SK has reported the problem again. A problem in Church Lane has also been reported.

156. Quendon Woods footbridge

SK advised that Strutt and Parker had not yet responded to her enquiries. It was noted that that a cricket pavilion working party had been tasked with preparing the pavilion for repair and decoration on Sunday 18th March.

[011/2018]

157. “Come Dine With Me” initiative

The date has been set for 28th April. ES has received 5 or 6 responses and would like to encourage parish councillors to attend.

158. Precept feedback

A communication had been received from a resident which seems to imply that the precept increase is more than the loss of the LCTS grant. This is a misinterpretation of the article in The Link and is actually not the case. ES will ask AP to clarify the calculation in a forthcoming edition of The Link.

159. Date of next meeting

Wednesday 14th March 2018.

160. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 21.50.