

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13TH DECEMBER 2017 AT 7.30PM.**

Present: Alan Price (AP) – Chair
Chris Phillips (CP) - Vice Chair
Tony Jones (TJ)
Sally Kitcat (SK)
Paul Wilsher (PW)
Ele Stoneham (ES)

Keith Williams (Parish Clerk)
Cllr Anthony Gerrard (AG) - District councillor
1 member of the public

101. Declarations of Interest

None

102. Apologies and Reason for Absence

Brandon Chapman (BC) - prior engagement
Cllr Neil Hargreaves (District councillor)

103. Minutes of the last meeting held on 8th November 2017 (already circulated)

The minutes of the last meeting held on Wednesday 8th November 2017 were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

104. Matters arising from the minutes of the meeting on 8th November 2017

None

105. Public participation

A question was raised regarding speeding vehicles through the village and what was being done. AP advised that a traffic survey was in process and the results, when available, would be posted to the village website.

AG said that he was trying to get the 50mph signs moved to a position before the CALA development.

106. Finance

The finance report had already been circulated. The listed payments were approved for payment and the cheques duly signed.

AG advised that the LTS grant was being discontinued with effect from 2018/2019.

[001/2017]

107. Correspondence

AP has received a reply from Nigel Brown (UDC Planning) stating CALA are in breach of s106 agreement. He has given them 48 hours to supply details of the management company and warned of enforcement action.

A letter has been received from Mrs Phillips regarding the CALA signs which have been affixed to village property. These should be removed.

SK advised that there has received a response from Strutt and Parker regarding the football pitch lease, which she will email to councillors.

108. Update of Forums/Presentations

None

109. Training

ES had attended a councillor training day.

110. Community

a. Communications/Facebook rules/community input

ES wondered if there were other ways to involve residents, encouraging them to raise issues which are of concern. A cheese and wine evening was suggested, as well as sending out a survey to accompany the Link newsletter. ES to investigate with the Link and the Village Hall

b. PC induction pack

This could include maps, number of residents, names and contact details of councillors and their responsibilities. ES will ask councillors what they would like to see in the pack.

c. PCC donation requests

The parish council agreed:

- i. Donation of £300 to the Parochial Church Council
- ii. Donation of £1000 to the Parochial Church Council

d. Playground area

See reference under item 107.

e. Finials for sign-posts

SK is in communication with Springwall Forge who have quoted a maximum amount of £150 to make the finials. She is currently looking for examples on which to base the design.

[002/2017]

f. Dog bin re-siting

SK had emailed a request for the re-siting but advises that a reply could take ten days. AG recommended contacting District Councillor Neil Hargreaves.

g. Street lighting

CP had previously circulated a map showing location of our street lamps and a chart of lamps, where located and type plus a recommendation of new LED replacement models. There was a note included where a light shield may be appropriate. He asked for any comments that the councillors and residents may have about the new LED lamps regarding their suitability in the location installed.

The hedge at Yew Tree Cottage, Rickling Green Road is obscuring a light. The parish clerk is to write to the resident to request that the hedge be cut back.

h. Village shop

There is no change.

i. Hedgerow planting around new builds

SK advised that this had not yet been carried out. AP suggested waiting to see if CALA will do any landscaping.

j. SSE Parish Liaison Group

In the absence of BC there was nothing to report.

111. Broadband update

Gigaclear have advised that installation will commence in June 2018.

112. Parish Clerk vacancy

The position has now been filled.

113. Chairperson for 2018

AP confirmed that he will be stepping down in May 2018 and suggested that the parish council should give consideration to his successor.

CP took the opportunity to advise that he will be stepping down as parish councillor in May 2018.

114. Village Plan Action Group

Nothing to report.

[003/2017]

115. Neighbourhood Plan

AG advised that there are three proposed developments but there is currently a problem with water supply. It is unlikely that the Regulation 19 plan will be submitted until early 2019. This will in turn mean that the Local Plan will not be completed until Summer 2018.

116. Local Plan

A draft form was being prepared with ten key objectives. Further details will follow.

117. PRowS

SK has walked the footpaths. Church Lane has a number of potholes. Rickling Hall has been asked about the footpath adjoining the property but with no response so far. There are a couple of footpaths to be reinstated.

118. Highways

a. B1383 - Traffic island

b. B1383 - Cambridge Road pavement

119. Planning

a. Application no UTT/17/2902/HHF - Sundown, Cambridge Road, Ugley

This property is not within Quendon and Rickling parish, and the parish was not initially invited to comment. The application is now closed but UDC have now invited Quendon & Rickling parish to submit any comments. PW will refer UDC to the comments submitted with the previous application.

b. Decisions - none

c. Appeals - none

d. Trees

PW asked if Rickling House could be reminded of their agreement to plant hedge trees by their fence. The parish clerk is to write to the resident on behalf of the parish council.

e. UDC - Breach of planning - None

120. Items to be included for the next meeting on 10th January 2018

None.

There being no further items to be discussed, the Chairman declared the meeting closed at 20.55.

[004/2017]