

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9th JUNE 2021 AT 7.30 PM.**

Present: Sally Kitcat – Chairman (SK)
Tom Duncan – (TDN)
Katherine Nuthall- (KN)
Tony Dear - (TD)
Carrie Williams – (CW)
Jennie Sutton – (JS)
Andy MacNaughton – (AM)

Keith Williams – (KW) (Parish Clerk)

0 members of the public

848. Declarations of Interest

None.

849. Apologies for Absence

None.

850. Minutes of the last meeting held on 12th May 2021 (already circulated)

The minutes of the last meeting were agreed as a true and accurate record and will be signed by the Chairman.

851. Matters arising from the minutes of the meeting on 12th May 2021

The refund from e-on has been credited to the bank account.
The offer to erect a flagpole at the Village Hall was declined.

852. Public participation session

None

853. Co-option of parish councillor

There having been no request for an election, the councillors unanimously co-opted Andy MacNaughton (AM) to join the Parish Council. AM signed an Acceptance of Office form which was witnessed by the parish clerk. He will submit a Register of Interests form.

854. Correspondence

- Ted Crow (TC) advised that the final football pitch accounts showed a profit of £475.11.
- Permission was granted for TC to purchase materials for seeding and fertilising of the penalty areas and centre circle during the closed season. It is estimated that this will cost approximately £300.
- There was a query on Facebook regarding Forsters Footpath. This is an agenda item (no 15) and will be dealt with then.

855. Finance

a. Accounts balances (already circulated).

Noted.

b. Invoices and payments for approval.

The payments were approved.

FINANCE REPORT for MAY 2021

Balance b/f @ 30/04/21 42541.01

Payments to be authorised for April 2021

| Payee | Chq No | Amount | Reason |
|--|--------|----------------|--|
| Regal Expoline | online | 180.00 | Line marking fluid Service of Ransomes mower |
| Banks Garden Machiney | online | 1006.73 | Battery for marking machine |
| Ted Crow (Shield Batteries) | online | 16.18 | Payroll expenses |
| Payroo | online | 6.00 | Electricity for April 2021 |
| eon | dd | 44.29 | Thank you for Ted Crow |
| Sally Kitkat | online | 37.50 | Clerk salary for May 2021 |
| Keith Williams | online | 359.97 | PAYE May 2021 |
| HMRC (Keith Williams) | online | 90.00 | Grasscutting |
| Brian Blackwell | online | 185.00 | |
| Total Payments for May 2021 | | 1925.67 | |
| Football Pitch hire fees received | | 405.00 | |
| VAT refund | | 1463.88 | |
| Refund from eon | | 179.14 | |
| Balance @ 31/05/2021 | | 42663.36 | |

[183/2021]

Balance c/f @ 31/05/2021

42663.36

Please note: The payment to HMRC was made by the parish clerk and is being reimbursed.

c. Adoption of the Budget for 2021/2022

This will be carried forward to the next meeting.

856. Adoption and acceptance of revised Asset List

This was accepted and duly adopted.

857. RGRA Grant application [Note- wording of response to RGRA to be agreed]

RGRA has applied for a grant to provide a Roll-On cover for the wicket. It was noted that the Parish Council had already purchased a mobile cricket cage for RGRA. As the Stonebond funding to be used for sporting and leisure activities within the village is to be allocated over a period of 5 years it was felt that the remaining funds should be held for other applicants for the time being. The grant application was therefore refused.

858. Planning

There were no planning applications to consider.

859. B1383

KN is still awaiting an update from County Councillor Ray Gooding. TDN will search the minutes of ECC/Highways meetings to see what discussions have taken place regarding the plans for traffic calming in the village.

860. Events

- CW advised that the first Quickling Festival meeting had been held.
- 20 straw bales were being provided by a local farmer.
- Regarding purchase of a marquee, TD provide quotations for various levels of equipment. It was agreed that the Parish Council should purchase the "Moderate Use with Sidewalls" model and a budget of £1000 was agreed. This would be financed from the Stonebond funds.
- The waffle van would now be visiting the village on 24th June.

861. Wildlife Friendly Village

Several verges have been left uncut to encourage wild flowers. The council will create some wildlife patches to monitor what varieties of wild flowers will naturally occur.

[184/2021]

862. Forsters Footpath

Some debris has been removed but some still remains. SK will try to find someone to remove the remaining debris. A request will be put onto Facebook for volunteers to help clear the area.

863. Queens Platinum tree planting

A Queens Green Canopy Scheme has been devised to mark the Queen's 70th year as monarch by planting a commemorative tree. This will be investigated and locations considered.

864. Village Maps

TD has been given some information regarding the existing maps. He has been quoted an amount of £473 by the supplier, with the parish council providing the artwork. He is looking at Parish-on-Line for comparison quotations and will report back.

865. SSE

The organisation has been renamed Stansted Airport Watch (SAW). SAW has reported that MAG's appeal has been successful and that permission has now been granted to expand Stansted Airport to a throughput of 43 million passengers per annum.

866. Allocation of duties - update

TDN was elected as Vice Chairman to replace Ted Crow.

See Appendix 1 for a list of revised duties.

867. County and District Councillor reports

There were no reports.

868. Date of next meeting

14th July 2021.

869. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 20.53.

[185/2021]

APPENDIX 1

List of Parish Councillors duties – 2021/2022

Sally Kitcat – SK

Katherine Nuthall – KN

Carrie Williams - CW

Tony Duncan - TDN

Tony Dear - TD

Jennie Sutton – (JS)

Andy MacNaughton - (AM)

Liaison with Rickling School – **JS**

Liaison with Rickling Green Recreation Association – **SK**

Litter Packing - **JS**

The Emergency Plan - **SK**

The Planning Committee – **TD, CW, JS, TDN**

B1383 Committee & Liaison with ECC Highways – **KN**

Community Speed Watch – **To be appointed**

PROWs –**SK, AM**

Grants and Funding initiatives – **TD**

Defibrillator Co-ordinator – **Andrew Thomson co-opted**

Community Environment Facilities (Grit bin, community skip) – **AM**

Parish Communications (website etc.) - **TDN, CW**

Lighting – **Chris Phillips co-opted**

Football field – **Ted Crow co-opted**

Events – **CW, KN, AM, TDN**

SAP (formerly SSE) – **TD**

Wildlife Friendly Village – **Paul Wilsher co-opted**