

DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON TUESDAY 11TH JUNE 2024 AT 7.30 PM.

Present: Gari Spearpoint - (GS) Chair
Sue Joannou - (SJ)
Ray Hart – (RH)
Peter Beaumont – (PB)

Keith Williams (KW)-Parish Clerk
1 member of the public
District Cllr Judy Emanuel (JE)

1491. Declarations of Interest

None

1492. Apologies for Absence

Caroline Mackrill – (CM)
Tom Duncan – (TDN)

1493. Minutes of the last meeting held on 8th May 2024 (already circulated)

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

1494. Matters arising from the minutes of the meeting on 13th March 2024

None.

1495. Co-option of parish councillor

Mr Peter Charles Beaumont (PB) was unanimously co-opted onto the Parish Council. The Acceptance of Office form was duly signed and witnessed by the parish clerk. The clerk will forward the Register of Interests to PB for completion and return to UDC. The various policy documents, including the Code of Conduct, are all available on the website.

1496. Public participation session

Did anybody see the London news? More London boroughs are moving people from their housing lists to rural areas. It is possible that the Pegasi development could attract applicants.

The request for screening is still on the planning website. The current status is unknown.

1497. Correspondence

A puddle had appeared outside a resident's home. The resident had reported this to Highways.

[329/2024]

1498. Parish Council policy documents

- a. **Adoption of Freedom of Information policy – deferred to July meeting.**
- b. **Update of Standing Orders– deferred to July meeting.**
- c. **Review of Risk Assessment Policy– deferred to July meeting.**
- d. **Adoption of new Financial Regulations– deferred to July meeting.**
- e. **Adoption of Data Retention policy– deferred to July meeting.**

1499. Amend grant to Village Hall Committee.

The Parish Council had been advised by the clerk that there is a limit to the total grant that can be awarded, based upon a multiplier provided by the Government times the number of residents. In this case the maximum grant is £6259 and the Parish Council agreed to award this to the Village Hall Committee. The clerk will advise the Committee.

1500. Planning

There were no planning applications to consider.

1501. Village projects

No further updates.

1502. Belchams Lane

There is no further update. The planning application has not yet been submitted.

1503. Generic email addresses for Parish Councillors

TD has been in communication with Ken Wheatley and will provide an update.

1504. Finance

- a. **Accounts balances (already circulated).**
Noted.
- b. **Invoices and payments for approval.**
The payments were approved.
- c. **Amend authorised bank signatories.**

The forms were presented for signatory for submission to Unity Trust Bank. GS will ask TDN to sign and the signed forms to be returned to the clerk.

FINANCE REPORT for MAY 2024

Balance b/f @ 30/04/2024 25787.65

Payments to be authorised for May 2024

Payee	Chq No	Amount	Reason
npower	dd	96.44	Electricity for April 2024
Local Toilet Hire	already paid	1.20	Football pitch toilets
Payroo	already paid	6.00	Payroll expenses for April 2024
Ted Crow	already paid	26.50	Mower fuel
Ted Crow	already paid	60.00	Matchday preparations
Ted Crow	already paid	135.00	Allocation payments
Ted Crow	already paid	18.00	Compost
Gallagher	already paid	945.00	Insurance renewal
Microsoft 365 (Keith Williams)	already paid	59.99	Subscription renewal
Keith Williams	already paid	414.66	Salary for May 2024
Keith Williams	already paid	103.60	PAYE for May 2024
Total Payments for May 2024		1866.39	
Football Pitch income		70.00	
VAT refund		687.60	
Marquee hire		50.00	
Balances at 31/05/2024	Current A/C	24728.86	
	Savings A/C	20102.47	
Total c/f at 31/05/2024		44831.33	

Please note: The payments to HMRC and Microsoft and were made by the parish clerk and are being reimbursed.

[331/2024]

1505. Events

Autumn Daze will be on 5th October.

1506. County and District Councillor reports

Cllr Judy Emanuel

[Report awaited].

1507. Date of next meeting

10th July 2024.

1508. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 20.44.

[332/2024]