

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 10<sup>TH</sup> NOVEMBER 2021 AT 7.30 PM.**

Present: Sally Kitcat – Chairman (SK)  
Tom Duncan – (TDN)  
Jennie Sutton – (JS)  
Katherine Nuthall (KN)

Neil Hargreaves (District Councillor) –(NH)  
Keith Williams – (Parish Clerk) (KW)  
1 member of the public

**933. Declarations of Interest**

None.

**934. Apologies for Absence**

Carrie Williams (CW)

**935. Minutes of the last meeting held on 13<sup>th</sup> October 2021 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and will be signed by the Chairman.

**936. Matters arising from the minutes of the meeting on 13<sup>th</sup> October 2021**

None.

**937. Public participation session**

None

**938. Correspondence**

- a. The Council has received the first enquiry for hire of the marquee. The price agreed is £75 plus £100 refundable deposit.
- b. Cllr Bignall at Uttlesford District Council is encouraging residents to complete the Local Plan Survey.
- c. Residents have been encouraged to complete the Culture, Creativity and the Arts Survey, which was highlighted in November's issue of The Link. Closing date is 30 November.

**939. Finance**

- a. **Accounts balances (already circulated).**  
Noted.
- b. **Invoices and payments for approval.**  
The payments were approved.

**[202/2021]**

## FINANCE REPORT for OCTOBER 2021

Balance b/f @ 30/09/2021 45326.62

### Payments to be authorised for October 2021

<u>Payee</u>	<u>Chq No</u>	<u>Amount</u>	<u>Reason</u>
Hundred Parishes	online	10.00	Membership renewal
Local Toilet Hire (already paid)	online	127.20	Toilet hire
eon	dd	50.89	Electricity for September 2021
Payroo	online	6.00	Payroll expenses
Katherine Nuthall	online	32.85	Pumpkin seeds
Gala Tent (already paid)	online	38.11	Marquee accessories
Pegasi	online	1.00	Football pitch expenses
Sally Kitcat (already paid)	online	35.00	Tulip tree
Sally Kitcat	online	20.00	Chairman's expenses (gold cherub)
Keith Williams	online	359.97	Salary for October 2021
HMRC (Keith Williams)	online	90.00	PAYE for October 2021
Keith Williams	online	35.70	Litter pickers
<b>Total Payments for October 2021</b>		<b>806.72</b>	

Balance @ 31/10/2021 44519.90

plus Football Pitch hire receipts 360.00

Balance c/f @ 31/10/2021 44879.90

Please note: The payment to HMRC was made by the parish clerk and is being reimbursed.

#### 940. Donation request from Essex & Herts Air Ambulance

A donation of £150 was agreed.

#### 941. Response to invitation to join the Town and Country Planning Association

The PC feels that this organisation is more relevant for larger organisations. The PC will not therefore be applying for membership at this current time.

[203/2021]

**942. Technical Data response to Call for Sites**

Thus far 299 sites have been registered which has the potential to provide Uttlesford with 72000 homes. Feasibility studies are being undertaken into each site and parishes are being asked for their comments.

TDN advised that there are four areas within Quendon & Rickling which have been registered in the Call for Sites. Brick Kiln Lane, Belchams Lane and two Glebe Land sites. Brick Kiln Lane and Belchams are not inside the development limits. The two Glebe Land sites are in conservation areas.

The first assessment of sites has been forwarded for the PC to review the accuracy of the computer-generated factors. Brick Kiln Lane and Belchams Lane are not within development limits as has been indicated.

**943. Purchase of larger apple press**

It is actually the crusher that is required. A budget of £150 was agreed which will be funded from the Stonebond donation. TDN will let the clerk have details for the purchase to be made.

**944. Wildlife Village**

**a. Green Pond**

The Essex Wildlife Trust (EWT) has advised that Spring is the best time to undertake a survey. Paul Wilsher is awaiting a quotation from EWT for the work.

**b. Bluebells**

Paul Wilsher has planted all the bluebells. The Parish Council would like to thank Paul for his efforts.

**945. New clerk's computer**

It was agreed in principle to purchase a new computer. TDN will investigate the various options and will report back at the December Parish Council meeting.

**946. Planning**

**1. UTT/21/3070/LB-Rickling Hall Cottage, Brick Kiln Lane**

Conversion of redundant pool house to ancillary accommodation to include 3 rooflights.

No comments subject to satisfactory implementation of the Place Services recommendations.

**2. UTT/21/3249/HHF-Hill House, Cambridge Road**

Proposed alterations to existing annexe.

No objections

**[204/2021]**

**947. B1383**

**a) Traffic Calming Scheme**

KN has still not been advised when work will commence but has been assured by Cllr Gooding that the funding is secure.

**b) VAS signs**

The sign outside the Village Hall has been removed, it is presumed for repair. [Note: it has since been confirmed that this is correct].

**c) Vegetation**

The clerk will check with Highways to see if there has been any action on the vegetation problem reported on the B1383.

**948. Events**

**a. Christmas Tree**

Tom's Trees have very kindly offered to donate a Christmas tree. In addition a budget of £150 (to be funded from the Stonebond donation) was agreed to purchase an LED Christmas tree.

**b. Platinum Jubilee**

This will be on the 2<sup>nd</sup> to 5<sup>th</sup> June 2022. The tulip tree has been purchased and permission has been granted for planting. A suggestion has been made to have a "tea and cakes" event on the Green.

**949. Monarchs Place**

It has been established that no planning permission has been granted for any alteration to the current gates.

**950. Litter Picking**

JS advised that the most recent litter pick was not as well attended as the previous occasion although several bags were still filled. The next litter pick will be on Saturday 4<sup>th</sup> December.

**951. County and District Councillor reports**

**District Councillor Neil Hargreaves**

- The services of a new Planning Consultant has been employed to undertake work in Newport. He will let the PC know how the consultant performs.
- Local authorities are being encouraged by the government to extract maximum return from their capital investments.

**952. Date of next meeting**

8<sup>th</sup> December 2021.

**953. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 21.23.

**[205/2021]**