

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13TH OCTOBER 2021 AT 7.30 PM.**

Present: Sally Kitcat – Chairman (SK)
Tom Duncan – (TDN)
Jennie Sutton – (JS)

Neil Hargreaves (District Councillor) –(NH)
Keith Williams – (Parish Clerk) (KW)

0 members of the public

910. Declarations of Interest

None.

911. Apologies for Absence

Katherine Nuthall (KN)
Carrie Williams (CW)

912. Minutes of the last meeting held on 8th September 2021 (already circulated)

The minutes of the last meeting were agreed as a true and accurate record and will be signed by the Chairman.

913. Matters arising from the minutes of the meeting on 8th September 2021

The planning consultant has withdrawn his services, to the disappointment of the Parish Council.

914. Public participation session

None

915. Correspondence

- Pavement at Poachers Rest reported.
- Telegraph pole repaired.
- UK Power Networks have been in contact with Yew Tree Cottage.
- Invitation to join the Town and Country Planning Association (to be discussed at next meeting).
- Donation request from the Essex & Herts Air Ambulance (to be discussed at next meeting).
- Letter received from a resident regarding the planting of bluebells. The comments were noted.

916. Finance

a. Accounts balances (already circulated).

Noted.

b. Invoices and payments for approval.

The payments were approved.

FINANCE REPORT for SEPTEMBER 2021

Balance b/f @ 31/08/2021 39681.21

Payments to be authorised for September 2021

Payee	Chq No	Amount	Reason
Gala Tent (already authorised)	online	1,049.97	Purchase of marquee
Local Toilet Hire	online	127.20	Toilet hire
eon	dd	45.76	Electricity for August 2021 Grass
Brian Blackwell	online	210.00	cutting
Payroo	online	6.00	Payroll expenses
A&J Lighting	online	162.00	Repair to street light
Carrie Williams	online	21.00	Licence for Quickling Festival
Keith Williams	online	359.97	Salary for September 2021 PAYE for September
HMRC (Keith Williams)	online	90.00	2021
Ted Crow	online	240.99	Football pitch expenses
Service charge	online	18.00	Bank quarterly service charge
Total Payments for September 2021		2330.89	

Balance @ 30/09/2021 37350.32

Plus Quickling Festival receipts 1,011.30

Plus UDC precept (second instalment) 6,250.00

plus Football Pitch hire receipts 715.00

Balance c/f @ 30/09/2021 45326.62

Please note: The payment to HMRC was made by the parish clerk and is being reimbursed.

917. Neighbourhood Plan

A general discussion meeting is planned to better understand the Neighbourhood Plan and how it may be used to challenge development applications.

918. Resignations

Two parish councillors have resigned recently and replacements are being sought.

919. Planning

1. UTT/21/2935/HHF – Clover Cottage, Rickling Green Road

Single storey rear/side extension

No objections.

920. B1383

a) Traffic Calming Scheme

There are no further developments at this time. A response is awaited from ECC. Confirmation is also required that the funding allocation will be carried forward to the next financial year if work is not completed in the current year.

b) VAS signs

It is still not clear if the VAS sign outside the Village Hall is working correctly. This will be monitored.

c) Vegetation

The overgrown footway has been reported to Highways.

921. Green Maintenance

a. Bench Restoration

This has been completed.

b. Stakes around Green

A quotation for the work is awaited. An amount of £250 was approved for work to fill in the potholes at the entrance to the pub/school lane.

922. Draft Housing Strategy

Uttlesford District Council has invited comments on its proposed housing strategy.

923. Events

a. Autumn Daze

Blessed with good weather, the event was very successful with over 100 people attending. The Pumpkin Weigh-in and Apple Pressing were well received.

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b. Marquee

4 guide ropes and 12 pegs are required at a cost of £38. This was approved.

924. The Queens Platinum Jubilee

a. Beacon

It was decided not to proceed with purchase of the beacon.

b. Tree Planting

Approval was given for the purchase of a five-foot tulip tree at a cost of £35 and for carrying out the planting works. To remove the existing tree will cost £150 and to grind out the stump a further £150.

925. Wildlife Friendly Village

a. Bulbs under Quendon Trees

The bulbs have been purchased and will be planted in November.

b. Green Pond

The pond is very overgrown and enquiries will need to be made to see if it is in order to have the pond cleared.

926. Monarchs Place

A Freedom of Information request response is awaited from ECC.

927. Football Pitch

- The pitch hiring has been very successful.
- The football nets have been purchased.
- A payment of £10 per game has been agreed for assistance on match days.

928. Litter Picking

- 13 people took part and 11 sacks were filled, which were collected by UDC.
- It was agreed to purchase 6 litter pickers with a budget of £30.
- The next litter pick will be on Sunday 7th November.

929. Biodiversity Mapping

TDN has submitted 8 sites for consideration.

930. County and District Councillor reports

District Councillor Neil Hargreaves

- The Airport appeal has been turned down.
- A new Chief Executive for UDC has been appointed.
- The Head of Planning has left.
- Some members of staff are undergoing re-training.
- Consultants have been brought in to look at the way the Council works and, if necessary, recommend new working procedures.

931. Date of next meeting

10th November 2021.

932. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 20.54.

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