

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON TUESDAY 28TH AUGUST 2018 AT 7.30 PM.**

Present: Brandon Chapman (chairman) – (BC)
Sally Kitcat – (SK)
Tony Jones - (TJ)
Paul Wilsher (PW)
Andrew Thomson – (AT)

1 member of the public

Keith Williams (Parish Clerk)

263. Declarations of Interest

None

264. Apologies and Reason for Absence

Ele Stoneham (ES) - Holiday

265. Minutes of the last meeting held on 11th July 2018 (already circulated)

The minutes of the last meeting held on 11th July were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

266. Matters arising from the minutes of the meeting on 11th July 2018

None

267. Public participation

The question of availability of broadband was raised, and why it is available in some parts of the village and not others. It did appear that ducting had been installed but was not being used. BC said he would try to arrange for representatives of BT and Gigaclear to address concerned villagers

268. Finance

- a. Account balances (already circulated).
Noted.
- b. Invoices and payments for approval (already circulated).
Agreed.
- c. Request for a donation from Essex & Herts Air Ambulance.
A donation of £150 was agreed.

[035/2018]

FINANCE REPORT for MEETING 28/08/18

Balance b/f @ 13/07/18 22596.30

VATrefund 673.41
Volunteer Uttlesford 1006 150.00

Balance @ 31/07/18 23119.71

Payments to be authorised for August 2018

Payee	Chq No	Amount	Reason
Hilbery Turf	1007	270.00	Grass cutting
eon	DD	47.22	Electricity for June
Brandon Chapman (reimbursement)	1008	31.99	LED light
Keith Williams	1009	323.02	Salary for July
HMRC (Keith Williams)	1010	80.60	PAYE month 5
Total Payments		752.83	
Balance c/f @ 28/08/18		22366.88	

269. Correspondence

- Residents in the Bluebell Drive area have expressed their concern at speeding cars on the B1383.
- Mr Job Tissot reported that the speeding sign on the B1383 was damaged. [This has been reported to Highways who have decided to take no action].
- Mr Job Tissot has commented on the appearance of the website. BC has responded.
- The Highway Rangers have been advised that the parish council would like a meeting. Rissa Long was advised on 17/7/18 that the contact name would be Sally Kitcat. A further response is awaited.
- The councillors contact list is to be updated.
- The Village Circulation list of contacts are to be asked if they wish to continue with their name and email address on the list.
- A letter has been received from a cycling club who wish to recreate an historic cycle event involving Quendon. They have asked if anybody could supply photographs and similar items. SK is in contact.

270. Lease for football ground

BC proposed acceptance of the 20 year lease offered, with the buildings being declared redundant. This was agreed.

271. PCSO for Newport and surrounding villages

Discussion of this will be postponed until likely costings are known.

272. Roles and Responsibilities/Projects and Activities contacts

Roles and Responsibilities:

I.	Liaison with Rickling School	SK
II.	Liaison with Rickling Green Recreation Assoc	SK
III.	The Emergency Plan	TJ/ES
IV.	The Planning Committee	PW/ES
V.	B1383 Committee and Liaison with Highways	SK
VI.	Community Speed Watch	Tracey Hepting/AT
VII.	Public Rights of Way	ES/SK
VIII.	Grants and Funding initiatives	TJ
IX.	Defibrillator Co-ordinator	AT
X.	Neighbourhood Plan – PC representative	BC
XI.	Community Environment Facilities	TJ
XII.	Parish Communications (inc website)	PW/ES
XIII.	Village Lighting	Chris Phillips
XIV.	SSE/Parish Liaison	BC

[037/2018]

Projects and Activities Contacts

I.	Play Area	PW
II.	Football Pitch	SK/BC
III.	Cycle Path	SK/ES
IV.	Village Green	AK/Allison ?
V.	Street Lighting	Chris Phillips
VI.	Parking issues	PW
VII.	Footpath Walks	?
VIII.	List of heritage sites	?

273. Street Lighting

BC has purchased a sample light for testing purposes, and a fitting site is being discussed.

274. Playground Area

PW reported that he had received an unhelpful response from UDC to his request for details of the ownership of the site. He is awaiting a further response with the requested information.

275. Neighbourhood Plan

The Steering Group is responding to ECC and UDC regarding the sites of potential development.

276. Planning applications

1. UTT/18/2226/HHF – South House, Rickling Green
Erection of side and rear extensions.

No objections.

2. UTT/18/2209/HHF – Redlands, Brick Kiln Lane
Side and rear extensions and alterations to roof. Alterations to porch and fenestration.

No objections, subject to the window overlooking the neighbour being frosted/opaque.

3. UTT/18/1738/HHF – 9 Coney Acre, Brick Kiln Lane
Proposed two story rear extension, porch extension and external alterations including changes to fenestration.
(Note: Submission of comments date 6th August. An extension was not requested.)

Comments noted.

[038/2018]

4. UTT/18/0954/LB – Providence Cottage, Cambridge Road
Replacement of single glazed casement window in first floor rear bedroom with like-for-like style double glazed window.
(Note: Submission of comments date 21st August. An extension was not requested. No objection to application).

Comments noted.

277. Date of next meeting

Tuesday 10th October.

278. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 21.05.

[039/2018]