

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th JULY 2018 AT 7.30 PM.**

Present: Brandon Chapman (chairman) – (BC)
 Sally Kitcat – (SK)
 Tony Jones - (TJ)
 Ele Stoneham – (ES)
 Andrew Thomson – (AT)

Keith Williams (Parish Clerk)

246. Declarations of Interest

None

247. Apologies and Reason for Absence

Paul Wilsher (PW)

248. Minutes of the last meeting held on 13th June 2018 (already circulated)

The minutes of the last meeting held on 13th June were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

249. Matters arising from the minutes of the meeting on 13th June 2018

None

250. Public participation

None

251. Finance

- a. Account balances (already circulated).
 Noted.
- b. Invoices and payments for approval (already circulated).

**FINANCE REPORT for MEETING
11/07/18**

Balance b/f @ 13/06/18	23396.42
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Balance @ 30/06/18	23396.42
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[032/2018]

Payments to be authorised for July 2018

Payee	Chq No	Amount	Reason
Hilbery Turf	1003	270.00	Grass cutting
eon	DD	45.70	Electricity for June
Keith Williams	1004	322.82	Salary for July
HMRC (Keith Williams)	1005	161.60	PAYE months 3 and 4
Total Payments		800.12	
Balance c/f @ 13/07/18		22596.30	

252. Correspondence

The parish clerk had received a letter from Mr Ted Crow confirming his interest in becoming a parish councillor.

253. Lease for football ground

SK is still in negotiation with Strutt and Parker. A 20 year lease is still being offered. To date no teams have signed to use the ground.

254. Neighbourhood Plan

BC had attended a meeting of the steering committee. Responses from residents and authorities are being considered.

Although the plan does not actually ask for potential development sites, three new sites are being offered by Strutt and Parker;

- Glebeland by the church
- Coney Acre
- Area around the football ground

255. Playground Area

PW had circulated his findings thus far. The matter will be discussed further when more details are known.

[033/2018]

256. Updates

a) Street Lighting

BC has spoken to Chris Phillips. He has not yet purchased the sample light. BC suggested that the parish council buy this.

ES will talk to a representative from the Coney Acre area.

257. Planning applications

**a) UTT/18/1478/FUL - The Old Parish Rooms, Rickling Green Road.
Proposed change of use from office to holiday let.**

Before responding further enquiries will be made. The response date is 25th July.

**b) UTT/18/1714/FUL – Rickling Primary School, Rickling Green
Erection of 3m high mesh fence and gate to footpath.**

The parish council supports this application.

258. Volunteer Uttlesford

A donation of £150 was agreed.

259. Meeting with Highway Rangers

The parish council is in favour of this continued initiative. The parish clerk is to contact Rissa Long for available dates.

260. Projects and responsibilities

AT will contact Chris Phillips regarding the defibrillator.

261. Date of next meeting

This has been changed to Tuesday 28th August 2018.

262. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 19.55.

[034/2018]