**MINUTES OF THE**

**ANNUAL MEETING of QUENDON & RICKLING PARISH COUNCIL**

 **HELD ON WEDNESDAY 19th July 2016**

 **PRESENT:**

 **Alan Price (Chairman)**

 **Lindy McDermott**

 **Sally Kitcat**

 **Brandon Chapman**

 **Paul Wilsher**

 **Sue Joannou (Parish Clerk)**

 2 Members of the public

**61**. **Dispensations/Declaration of Interest**

None

1. **Apologies for Absence**

Tony Jones

1. **Minutes of the Parish Council Meeting held on 22nd June 2016**

 The Minutes had been circulated. They were approved and signed by the Chairman as a true record.

1. **Matters arising from the Minutes of 22nd June 2016 meeting:**

None

1. **Public Participation**

None

1. **Finance**

**Current Finances**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |
| --- | --- | --- | --- |
| **FINANCE REPORT 19.07.2016** |  |  |  |
|  |  |  |  |  |  |
| The Clerk reported the following outgoings since the meeting on 22nd June 2016:- |
|  |  |  |  |  |  |
| **Cheques issued** |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |   |  |  |
| **Cheques to be authorised** |  |  |  |
| Rickling School Donation - LM (884) | 110.00 |  |  |
| Clerk's Salary (July) (885) | 346.67 |  |  |
| Meon Spray Paint (886) |  | 41.80 |  |  |
| RCCE Membership  |  | 48.00 |  |  |
|  |  |  |  |  |  |
|  |  |  |   |  |  **546.47**  |
|  |  |  |  |  |  |
| EON Payment (July) |  |  |  |  31.66  |
|  |  |  |  |  |  |
| **Total Payments** |  |  |  |  **578.13**  |
|  |  |  |  |  |  |
| Lloyds current account balance at last meeting |  |  |  21,616.31  |
| Less total payments |  |  |  |  578.13  |
|  |  |  |  |  | **21,038.18**  |
| **Add** |  |  |  |  |  |
|  |  |  |  |  |  |
|   |  |  |  |  |  |
|  |  |  |  |  |  **21,038.18**  |
|  |  |  |  |  |  |
|  As at 19th July 2016  |  |  |  |  |

 |  |  |  |  |  |
|  |  |  |  |

The payments listed above were unanimously authorised.

The Chairman initialled the Year to Date accounts.

1. **Correspondence**

BC advised he has had a response from CHP – Chelmer Housing association.

The affordable housing that is to be included in the Foxley development is as follows :-

1 x 2 Bedroom house for Affordable Rent

2 x 3 Bedroom houses for Affordable Rent

2 x 2 Bedroom houses for Shared Ownership

All to be available in approximately November 2016.

The question under what criteria will these be available, was asked.

1. **CIF – Community Initiatives Fund**

A brief discussion was had about the CIF and whether any funding obtained had to be matched. LM said she would check. It was also mentioned that this was something that AJ may have more information about. The Clerk advised that she had forwarded the correspondence to Christine Osbourne for the Village Hall committee.

1. **Update of Forums / Presentations**

As a reminder the Clerk advised that the Town / Parish Forum was taking place on 10th October.

1. **Training**

The Clerk advised the PC that, it had been suggested by LCPAS that we could share running the Highways Course with Newport PC, as they are interested in running one as well. Clerk to speak to Christine the Newport Parish Clerk and LPCAS to arrange this.

PW told the meeting that he had attended Councillor 2 training and that he had attended a Planning course run by LPCAS with Newport Parish Council, and both courses useful.

A sub point was made from the Planning course as to whether our Insurance would cover us for judiciary review if required. The Clerk to check our Insurance policy.

1. **Community Services**

**Neighbourhood Watch**

A Neighbourhood Watch leaflet that Newport had produced was circulated, with the view to producing something similar for Q&R. Currently there is no one to run the Neighbourhood Watch scheme, though Annette Chapman is willing to step into the breach, to try and get it up and running. Ideally she needs 2 other volunteers to help organise this and then 6-8 others, with the view that each person will have a small ‘Patch’ to look after. AP volunteered to look after everything north of the church and LM said she would try and get her dad involved.

With regard to the leaflets, it was suggested that the approx cost would be 30p per leaflet, which was deemed to be good value.

It was agreed that the PC should produce enough leaflets for the Villages at an estimated cost of £120, but only when they had got some volunteers and the scheme was up and running.

1. **Dog Fouling bins**

The Clerk has spare cans of spray paint. It was to now start highlighting where dog fouling was taking place.

1. **Fly Tipping in the villages**

Further to email correspondence and evidence of fly tipping that had taken place at the entrance to the woods in Rickling Green, it was agreed that there wasn’t a lot that could be done to stop it happening, but for the general public to be vigilant and to take photos, Registration numbers etc if they see someone doing it. Also to publicise the UDC contact details for removal of such waste.

1. **Parking around the school area / Posts around the Green**

It was suggested that the parking situation was probably made worse around the school and Green due to the Cala Homes builders vehicles being parked in the pub carpark. This is usually used by school parents dropping off and picking children. They are now forced to park elsewhere. There appears to be no immediate solution. The Clerk advised that she and the Acting would be talking about the resurrection of the Walking bus again.

With regard to posts even though they are the responsibility of Mrs Jo Bevan, it probably didn’t seem fair that she should have to pay to have them reinserted in the ground, as it has been on occasions children that have weakened them and pulled them out.

SJ to speak to Acting HT to see if they could contribute or pay to have them mended.

1. **Bus Shelter / Litter Bins**

CP advised that even though a new timetable had been requested 2 months ago for the new bus shelter, it had not materialised yet, CP will chase again.

With regard to the litter bin at the bus stop southerly direction, there is still an issue with it being emptied, CP to keep chasing the waste disposal people.

CP informed the PC that couldn’t make the next DART meeting on 20th July.

The DART service does now extend to the SP14 shopping service on a Monday which, from June is by telephone request.

As it also runs on a Thursday it may now be requested to make an unscheduled stop in Rickling Green.

Other journeys within the Uttlesford area can be arranged as long as they don’t clash with the 301 schedules.

1. **Broadband**

**Gigaclear**

It was discussed that Gigaclear have been canvassing a lot around the villages lately. They have been leafletting and knocking on doors. AP advised he had spoken to them at length to try and clarify a number of uncertainties that he had and felt that Gigaclear explained the whole process a lot better. He felt it was a better prospect than first thought and that the April meeting that Gigaclear held for the villages hadn’t set things out as clearly as it could have done.

A lengthy discussion was had about the differences between what Gigaclear will be offering compared with BT Superfast.

* Gigaclear specialises in rural areas
* Ultrafast rather than Superfast right to your house
* Fibre optic cabling rather copper wire
* Gigaclear use their own infrastructure and use waterproof cabling so it can be run through any pipework including sewage pipes.

It is estimated that BT Superfast will be activated within 17 months. There were concerns that if residents chose to go with Gigaclear it could compromise whether BT would be able to proceed, BT are contracted by ECC to update to Superfast Broadband.

Gigaclear have approximately 33% of the required households to be able to proceed.

It was also mentioned that Gigaclear costs in reality would only be £5 -£10 more per month than existing providers.

Other nearby areas that are using Gigaclear are Much and Little Hadham and Manuden.

CP suggested that we publicise to villages the websites of both providers to give easier access to the information. Provider website information to go on Q&R Village Website and FB page.

[www.gigaclear.com](http://www.gigaclear.com)

[www.superfastessex.org](http://www.superfastessex.org)

1. **Village Plan Action group - update**

An update was given by BC as to the Action group’s current situation.

Full details are attached.

1. **Village Finger Sign Post**

BC advised that the person that was going to make the new sign, was going out of business, so this wouldn’t be option now. BC will look into other options, preferably to replace as it was, if not to re-weld and re-strap the existing sign to the post.

As a side point the problem of the missing 30mph sign (Belchams Lane) and another broken/missing 30 mph a long Brick Kiln lane was raised, AP said they would to raise with Chris Stone from Highways when A & PW meet with him regarding the parking issues on Waterbutt Row.

1. **PRoWs**

**State of the local Footpaths**

It was discussed that one of the footpaths on Glebe (23?) is completely blocked. SK to speak to diocese in this regard.

SK advised that wood chippings would laid on the bridleway next week.

She also advised that someone had complained to Graham Willoughby (Farm manager), that the ‘fluff’ from the thistles behind NA house were a nuisance. GW stated that that area came under a ELS scheme which meant it could only be cut back once a year.

1. **Quendon Woods – Footpath request**

The Clerk advised that she had chased Charlotte Evans at ECC Paralegal, regarding this ongoing pursuit of a Public Footpath through Quendon Woods.

The Clerk received the report from Charlotte which advised that the application had been refused with the justification included in the report. AP to review the report.

1. **Highways**

**Waterbutt Row Parking**

PW advised that he and AP would be meeting with Chris Stone from Highways in the near future to discuss the parking issues and possible solutions around Waterbutt Row.

It was suggested that not all the surrounding residents saw the problem of parking in the same way. A member of the public mentioned that Street Farm don’t really help the situation as they’re not cutting back the weeds particularly thistles which are overgrown and contributing to the problem. She also produced a historic letter (2000) that been given to residents about parking on the pavement, including parking right up to the kerb and allowing room for pedestrians to still be able to pass.

We await any information from the meeting with Chris Stone.

1. **Planning**
2. **Ventnor Lodge –** AP advised that he had spoken to Phillip Wright of Cala Homes, who had said that Nigel Brown wasn’t sure of our intentions regarding affordable housing. AP went on to explain that we had agreed that our position with regard to Affordable Homes in Ventnor Lodge development is that we did not need them. AP to write to NB and Monica in this regard.

This has caused a delay in the s106 agreement and so a delay in the application being put forward to the Planning Committee until the August meeting.

1. **Applications** – None

 **Appeals** - None

1. **Decisions – UTT/16/0030/FUL – Land South of The Norten, Cambridge Road, Quendon –** various internal alterations - **Approved**
2. **Trees** – None
3. **UDC** – Breach of Planning - None

1. Agenda Items to be included at Next Meeting, 7th September 2016.

The meeting closed at 21.20.

Log of Actions

|  |  |  |
| --- | --- | --- |
| **68.** | CIF – Fund matching, to check how this may apply | **LM** |
| **70.**  | Highways Training to be arranged with LPCAS and with Newport PC | **Clerk** |
| **70.**  | To check the Insurance policy | **Clerk** |
| **73.** | To arrange for the UDC phone number for removal Fly tipping waste to be added to The Link, Website, Fb page etc | **Clerk / LM** |
| **74.** | To speak to the school in regard to paying to have the posts reinstated | **SJ** |
| **75.** | To chase for a Bus timetable again & to chase the Waste deposal people to empty the bin | **CP** |
| **76.** | To publicise the web addresses of BT Superfast and Gigaclear in the usual places | **Clerk / LM** |
| **77.** | To try a find another restoration company to mend the Finger signpost | **BC** |
| **78.** | To speak to the diocese regarding the blocked footpath over their land. (23?) | **SK** |
| **81.** | To speak to Chris Stone at Highways regarding parking solutions at Waterbutt Lane | **PW & AP** |
| **82a.** | To write to NB and Monica regarding misunderstanding over the affordable housing allocation | **AP**  |
|  |  |  |
|  |  |  |