**MINUTES OF THE**

**ANNUAL MEETING of QUENDON & RICKLING PARISH COUNCIL**

 **HELD ON WEDNESDAY 7th September 2016**

 **PRESENT:**

 **Alan Price (Chairman)**

 **Tony Jones**

 **Sally Kitcat**

 **Chris Phillips**

 **Paul Wilsher**

 **Sue Joannou (Parish Clerk)**

 2 Members of the public

**84**. **Dispensations/Declaration of Interest**

None

**85. Apologies for Absence**

Lindy McDermott, Brandon Chapman, Neil Hargreaves

1. **Minutes of the Parish Council Meeting held on 7th July 2016**

 The Minutes had been circulated. They were approved and signed by the Chairman as a true record.

1. **Matters arising from the Minutes of 7th July 2016 meeting:**

None

1. **Public Participation**

A member of the public pointed out that the photo’s of the councillors wasn’t complete on the village website, PW’s photo wasn’t there. PW stated that he did not wish for his photo to be on the website.

Another member of the public was concerned about the amount of commercial vehicles that were parking on Green Road, and that they were dangerous and unsightly.

AP advised that the PC were well aware of the general parking problems in Green Road and around the Green, and had tried to suggest a number of different solutions to no avail eg. Yellow lines, 20 mph signs etc

It was suggested that Residents permits maybe a solution. AP to look into to this idea.

1. **Finance**

**Current Finances**

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| **FINANCE REPORT 07.09.2016** |  |  |  |
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| The Clerk reported the following outgoings since the meeting on 16th July 2016:- |
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| **Cheques issued** |  |  |  |  |
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|  |  |  |   |  |  |
| **Cheques to be authorised** |  |  |  |
| Q&R Village Hall Hire - Cares Group (888) | 28.00 |  |  |
| Hilbery Turf (1736) (889)  | 210.00 |  |  |
| A&J Lighting - Bulb replace (891) | 108.60 |  |  |
| LCPAS - Highways course (shared with Newport) (892) | 55.00 |  |  |
| Clerk's Salary (Aug) (890) | 346.67 |  |  |
| Hilbery Turf (1850) (893)  | 210.00 |  |  |
| Chris Phillips - Defeb battery (894) | 238.80 |  |  |
| Clerk's Salary (Sep) (895) | 346.67 |  |  |
| Thelma Wilson (896) |  | 30.00 |  |  |
| Brandon Chapman (897) | 24.00 |  |  |
|  |  |  |  |  |  |
|  |  |  |   |  |  **1,597.74**  |
|  |  |  |  |  |  |
| EON Payment (Aug) |  |  |  |  32.71  |
|  |  |  |  |  |  |
| **Total Payments** |  |  |  |  **1,630.45**  |
|  |  |  |  |  |  |
| Lloyds current account balance at last meeting |  |  |  21,038.18  |
| Less total payments |  |  |  |  1,630.45  |
|  |  |  |  |  | **19,407.73**  |
| **Add** |  |  |  |  |  |
|  |  |  |  |  |  |
|   |  |  |  |  |  |
|  |  |  |  |  |  **19,407.73**  |
|  |  |  |  |  |  |
|  As at 6th September 2016  |  |  |  |

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The payments listed above were unanimously authorised.

The Chairman initialled the Year to Date accounts.

1. The Clerk advised that Marie Curie had written to the PC regarding a donation. It was agreed that due it being a national charity we would not be donating on this occasion.

The Clerk also advised that The Hundred Parishes Society annual subscription was up for renewal, at a cost of £10. It was agreed to continue to renew.

1. **Correspondence**

The Clerk advised of a Public notice that had been received from ECC. It had the following details

To temporarily close that length of Brixton Lane/Pinchpools Road, in the Parish’s of Manuden, Ugley, Rickling Green in the District of Uttlesford from its junction with The Street for a distance of 4130m North West to its junction with Belchams Lane.

1. **Update of Forums / Presentations**

As a reminder the Clerk advised that the Town / Parish Forum was taking place on 10th October.

Also a reminder that the EALC Annual General meeting was taking place on the 22nd September.

1. **Training**

The Clerk advised the PC that the Highways Course run by LCPAS was now booked jointly with Newport PC. To be held on 11th October 16 at Q & R Village Hall. It was agreed to start at 19.30.

1. **Community Services**

**Neighbourhood Watch**

With Annette Chapman chairing the Village Action Plan Group, she has managed to enrol the help of Carol? and Angela with regard to the starting up of a Neighbourhood Watch Group. They have agreed to oversee Coney Acre & Thistley Crescent.

It has been suggested that new Neighbourhood Watch Signs replace the old faded ones which are presently as you come into the villages. There are 5 in total to be replaced at a cost of £30 each so a total of £150.

It was agreed to go ahead with replacing the old signs,

AP to arrange this with AC.

1. **Parking around the school area / Posts around the Green**

The Clerk advised that Mr David Belton had emailed with his concerns about the parking around the Green and especially the bend at school drop off and pick up times. He suggested the use of yellow lines, particularly around the bend that now becoming very hazardous, and ‘an accident waiting to happen’.

AP said that yellow lines had been suggested before, but wasn’t an option.

Zig-Zag was suggested as a possibility, AP to pursue this with Essex Highways.

The Clerk advised that the builder who is currently working on the new school extension, had mended or replaced almost all the missing and removed posts from around the edge of the green on the approach road to the school and pub.

The PC and the school was very grateful to the builders for kindly doing this.

1. **Quiet Lanes**

PW spoke of his interest in this idea. There are a number of lanes that might be suitable, particularly the Rickling to Manuden road with qualifying criteria which has to be met.

PW and BC to look into this in more detail and relay their finding to the PC.

1. **Bus Shelter / Litter Bins**

CP advised that Essex CC have finally provided and installed in the bus shelter, a time table and frame for Stephenson's 301 route.

CP proposed that he write an article for The Link to explain exactly how the DART bus system works. He also advised he is unable to attend the next DART meeting.

The litter bin by the bus shelter in the south bound direction, is now regularly emptied, every Tuesday and a clean bag put in the bin.

1. **Broadband**

**Gigaclear / BT – Superfast Essex**

Gigaclear held a meeting for villagers yesterday evening (6th September).

AP summarised the situation at the moment – Open Reach planned to upgrade our cabinet in July 2017 according to the Superfast Essex website. There has been subsequent talk of Essex removing our postcode from that upgrade though according to the Superfast Essex website interactive map, the status has now changed from planned to build.

Gigaclear are a private company, originally from Oxford who are offering to provide Ultrafast Broadband via fibre optic cabling to the villages. Gigaclear need a specific number of households to sign up to enable them to do this. Q &R are grouped with Ugley who have had a good uptake in people signing up, whereas Q&R has not had the same sort of uptake.

Gigaclear plan to drop a unit outside each resident’s house which can be connected by the householder or by Gigaclear for a charge of approximately £100 depending on the distance then to get it into the house.

BT will bring fibre optic to the main village junction box and then normal copper to the property while the Gigaclear system will bring fibre optic into the property.

This fee is in addition to the signup charges and monthly rental charges.

Whichever company go ahead with this, there will be disruption eg. digging certain areas to enable this cabling to be placed.

1. **Neighbourhood Plan**

Nothing more to report at the moment. Newport have had another meeting and require 1 Parish Councillor to represent Quendon & Rickling.

1. **Village Finger Sign Post**

The gentleman who was to replace the sign had been unwell hence the delay but is now well again and is due to get back to SK / BC regarding this. He has also offered to paint the Milestone free of charge.

The Clerk mentioned that Cllr Hargreaves, who had agreed to fund this project from the New Homes Bonus, had recently emailed regarding the status of this project.

1. **PRoWs**

**State of the local Footpaths**

SK advised that NA had been emailing various people at Essex highways with some success.

There is still an ongoing issue between Strutt & Parker and the new tenant, regarding a barn on the land.

The Bridleway has been filled with earth by the Farm manager and is now flat.

SK told the PC that she had good communications with the Farm manager and he was getting issues dealt with promptly.

1. **Quendon Woods – Footpath request**

AP has the report regarding the decline of our Footpath request for Quendon Woods.

Cllr Gooding has inferred that there may be something in the reasoning in the report that may mean there is an alternative way forward.

 AP to look into this.

1. **Highways**

**Waterbutt Row Parking**

Due to the holiday season PW and Chris Stone from Highways have unable to meet, they are hoping to meet next week.

1. **Planning**
2. **Ventnor Lodge –** The Planning application for Ventnor Lodge has been approved, and passed with no changes. Under the s106, Cala will be contributing £20,000 towards the repairs to the Village hall. AP is to try and negotiate more from Cala.
3. **Applications**
* UTT/16/2311/LB – The Old Kings Head, Cambridge Road
* UTT/16/2399/FUL – Land adj to Rose Cottage, Rickling Green

Both applications to be reviewed at the next meeting

**Appeals** - None

1. **Decisions –**
* UTT/16/1151/LB – Street Farm, Cambridge Road, Quendon, CB11 3XJ – Installation of partitions to the first floor – **Approved**
* UTT/16/0030/FUL ref UTT/16/2112/DOC – Land South of The Norden, Cambridge Road, Quendon – to discharge conditions 7 (new roof) and 11(window) – **Decided**
* UTT/15/3030/FUL – Yew Tree cottage, Rickling Green, CB11 3YG – to discharge various conditions – **Decided**
* UTT/16/0898/HHF ref UTT/16/2319/NMA - Woodmans Cottage, Cambridge Road, Quendon, CB11 XQ – Non Material amendment – change of garage roof pitch – **Approved**
* UTT/16/0898/HHF ref UTT/16/1936/DOC –application to discharge conditions - **Decided**
1. **Trees** – None
2. **UDC** – Breach of Planning - None

1. Agenda Items to be included at Next Meeting, 12th October 2016

 Update (if any) on the Thistley Crescent Wall

1. The meeting closed at 21.00.

Log of Actions

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|  **88** | Residents parking permits – to look into | **AP** |
|  **94** | The replacement of the old Neighbourhood Watch signs | **AP/AC** |
|  **95** | To discuss the possibility of Zig Zag lines around the bend near the school with Highways | **AP** |
|  **96** | Look into the possibility of ‘Quiet lanes’ for Rickling & Quendon | **PW/BC** |
| **102** | Quendon Woods, Public footpath request – to go through the report as there maybe something in the reasoning that may mean there is an alternative way forward | **AP** |
| **103** | Re Waterbutt Row parking problems – meeting with Chris Stone of Highways to discuss | **PW** |
|  |  |  |