

# **Quendon & Rickling Parish Council**

I hereby declare that the ANNUAL MEETING of QUENDON & RICKLING PARISH COUNCIL will be held  
on  
Wednesday 13th at 7.15 pm  
Via ZOOM

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## **ANNUAL MEETING of the PARISH COUNCIL**

### **Agenda**

- 1. Election of Chairman – Signing of the Declaration of Acceptance of Office (Chairman)**
- 2. Election of Vice Chairman**
- 3. Declarations of Interest**  
Councillors are required to disclose any:
  - Disclosable Pecuniary Interests
  - Other Disclosable Interests
  - Non-pecuniary Interests
- 4. Apologies for absence**
- 5. Agree Minutes of last Annual Meeting on 8<sup>th</sup> May 2019**
- 6. Agreement to abide by Code of Conduct**
- 7. To appoint the Councillors responsible for the following: -**
  - i) Liaison with Rickling School
  - ii) Liaison with Rickling Green Recreation Association
  - iii) The Emergency Plan
  - iv) The Planning Committee
  - v) B1383 Committee & Liaison with ECC Highways
  - vi) Community Speed Watch
  - vii) PROWs
  - viii) Grants and Funding initiatives
  - ix) Defibrillator Co-ordinator
  - x) Village Plan PC Representatives
  - xi) Neighbourhood Plan – PC representatives
  - xii) Community Environment Facilities (Grit bin, community skip)
  - xiii) Parish Communications (website etc.)
- 8. Closure of meeting**

Prepared by Keith Williams  
Parish Clerk to Quendon & Rickling Parish Council