

**DRAFT MINUTES OF VIRTUAL ANNUAL  
QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 13<sup>th</sup> MAY 2020 VIA ZOOM**

**PRESENT:**

**Sally Kitcat – SK (Chairman)**  
**Ted Crow - TC**  
**Katherine Nuthall – KN**  
**Carrie Williams - CW**  
**Tony Duncan - TDN**  
**Tony Dear - TD**  
**Ele Stoneham - ES**

**No members of the public logged on**  
**Keith Williams (Parish Clerk)**

**7. Election of Chairman**

Sally Kitcat was nominated for Chairman by CW, seconded by ES and was duly elected. The Acceptance of Office form, countersigned by the Parish Clerk, will be signed by the Chairman at an appropriate time. SK then chaired the rest of the meeting.

**8. Election of Vice Chairman**

TC was elected as Vice-Chairman.

**9. Dispensations/Declaration of Interest**

None

**10. Apologies for Absence**

None

**11. Agree Minutes of last Annual Meeting on 8<sup>th</sup> May 2019.**

The minutes were agreed as a true and accurate record of the meeting on 8<sup>th</sup> May 2019 and will be signed by the Chairman at an appropriate time.

**12. To appoint the Councillors responsible for the following: -**

Liaison with Rickling School – **SK**  
Liaison with Rickling Green Recreation Association – **SK**  
The Emergency Plan - **TD**  
The Planning Committee – **ES, TD, CW**  
B1383 Committee & Liaison with ECC Highways – **KN**  
Community Speed Watch – **Tracey Hepting co-opted**  
PROWs – **TDN, SK**  
Grants and Funding initiatives – **TD**  
Defibrillator Co-ordinator – **Andrew Thomson co-opted**  
Neighbourhood Plan PC representatives – **Brandon Chapman co-opted**  
Community Environment Facilities (Grit bin, community skip) – **TC**  
Parish Communications (website etc.) - **TDN, ES**  
Lighting – **Chris Phillips co-opted**  
Football field – **TC**  
Events – **CW, KN**  
SSE - **TD**

**13. There being no further matters to discuss the Chairman declared the meeting closed at 19.34.**

**[ACM/003]**