

Quendon & Rickling Parish Council

Grants and Donations Procedure

(adopted 11th March 2020)

(reviewed 9th July 2026)

Introduction

Quendon and Rickling Parish Council sets aside a sum of money to donate to good causes as requested by, or for, the village. The sum allocated by the Parish is part of the annual precept the Parish Council collects from the electorate and is available for distribution from 1 April each year.

The power of the Council to donate is contained in the Local government act 1972 (s.137) which allows the council to spend a limited amount on activities for which it has no specific power, but which the authority considers 'will bring direct benefit to the area, or a part of it, or all of some of its inhabitants' and be commensurate with the expenditure incurred (e.g. spending a large amount for the benefit of only one or two people is not acceptable). Until further clarification is provided by Government, the parish council accepts the generally recognised understanding that grants and donations cannot be made to religious bodies or institutions.

Contributions may be made to charities and bodies providing a public service on a non-profit making basis, but only in furtherance of any work within the United Kingdom. Contributions to UK charities do not have to bring any direct benefit to the council's area or to its inhabitants.

Only in exceptional circumstances would any further amount be allocated from the budget if the money from 'grants and loans' is committed before the end of the financial year.

Policy

Applications will be accepted throughout the financial year from individuals (on behalf of a group) or not for profit community groups, or local/national charities where the donation could provide benefit to residents of Quendon and Rickling.

Quendon and Rickling operate the following criteria:

- Only one application from any individual/organisation per financial year.
- Applications must be made on the Quendon and Rickling Parish Council application form (appendix 1)
- A limit of £500 per request will be applied, except for exceptional circumstances
- Grants/donations are not made retrospectively
- The sum of money requested should be commensurate to the benefit obtained by the Parish
- The request must be of benefit to the local community
- Monitoring may take place
- The decision of the council is final.

Procedure

Completed applications will be circulated to all Councillors and discussed at the following Parish Council meeting. The Council will minute any requests refused. For requests which are supported by the Council, they will decide the level of support they are able to contribute to each case, using the amount requested by the applicant as a guide.

(Adopted by Quendon & Rickling Parish Council at the meeting on 11th March 2020.)

Appendix 1

Application for a donation from Quendon and Rickling Parish Council

Date:

Name:

Organisation you're applying on behalf of:

Address:

Email:

Contact number:

Amount requested:

Intended use of the donation:

Please explain the direct benefit to the Parish:

Other relevant information in support of the application:

Send completed application to the Parish Council clerk:
quendonandrickling.clerk@hotmail.com