

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9TH MAY 2018 AT 7.45PM.**

Present: Brandon Chapman (Chairman) - (BC)
 Sally Kitcat (Vice-Chairman) – (SK)
 Paul Wilsher - (PW)
 Ele Stoneham – (ES)
 Tony Jones – (TJ)
 Chris Phillips – (CP)

Keith Williams (Parish Clerk)
2 members of the public

205. Declarations of Interest

CP declared an interest in item 15 – request for donation from Uttlesford Citizens Advice.

206. Apologies and Reason for Absence

None

207. Minutes of the last meeting held on 11th April 2018 (already circulated)

The minutes of the last meeting held on 11th April were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

208. Matters arising from the minutes of the meeting on 11th April 2018

Add to the list of matters requiring attention

- Renovation of benches
- Street lighting
- Village sign post

209. Public participation

None

210. Correspondence

There was no correspondence.

211. Lease for football ground

The current leaseholder's daughter has offered to share the lease with the parish council but it is not clear why this should be. SK spoke to the lease holder again who confirmed that he has no problem with the lease being transferred to the parish council. BC suggested that all the interested parties should get together to discuss the matter. He reminded councillors that at present only a 20 year lease was being offered.

[023/2018]

212. Finance

- a. Approval for renewal of Zurich Parish Council insurance policy.
Approved
- b. Agree purchase of defibrillator electrodes.
Agreed
- c. Account balances (already circulated).
Noted.
- d. Invoices and payments for approval (already circulated).

[The Village Hall will receive the S106 funds direct and will then be in a position to reimburse the parish council.]

Balance b/f @ 22/03/18		14,889.68	
Mick George (Brandon Chapman)	987	282.00	Skip delivery (already paid)
Royal British Legion	988	50.00	Donation (already paid)
Balance @ 31/03/18		14557.68	

Payments made in April 2018

EALC	989	191.09	Affiliation fee
Keith Williams	990	306.60	Clerk's salary for April 2018
Keith Williams (HMRC)	991	76.60	PAYE month 01
Eon	DD	41.55	Electricity for March 2018

Money received in April 2018

UDC Precept	6,250.00
Repayment of loan	6,000.00

Balance @ 30/04/18	26191.84
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Payments to be authorised for May 2018

Payee	Chq No	Amount	Reason
Hilbury Turf	992	270.00	Grass cutting April 2018
E-on	DD	44.23	Electricity for April 2018
Keith Williams	993	323.02	Salary for May 2018
HMRC	994	80.60	PAYE for month 2
Total Payments		717.85	
Balance c/f @ 15/05/18		25,473.99	

[024/2018]

213. Neighbourhood Plan

A draft plan had been distributed for consideration. There is to be a public meeting on 29th May to discuss the plan. Comments must be in writing.

214. Playground Area

A decision will be taken after further enquiries. Clarification is required as to the implications of adopting the land.

215. Updates

a) Broadband

Superfast broadband is available from the Newport 9 exchange.

Gigaclear is still maintaining that the date for implementation is end of September.

b) Street Lighting

CP reported as follows;

Cambridge road

Discussion with Olive Porter of Essex Highways. (EH)

EH dislike Bollards because may they cause confusion for motorists can veer off road following the bollard line. Therefore they prefer Street light type options. Highways are worried about litigation - they will have to licence the installation of lighting and in doing so acknowledge that if a vehicle hits a unit there could be a claim against highways in allowing 'furniture' on highway property that will cause additional damage than if it wasn't there!!! Our bench, fountain and trough are unlicensed structures therefore we could pick up any insurance claim. (Though in event the latter two likely appeared before the concept of licencing was thought of.) Likewise if someone trips over a bollard they (EH) would have to pick up the tab. That said;

- She acknowledges that the bollards being considered are high-end with marker lamps to guide pedestrians avoiding the trip hazard, as well as PIR detection.
- She would like us to draw up on a scaled map what we are proposing and she will progress our request further.
- She did say that in any event, the bollards would have to be positioned as far away from the highway as possible to reduce the risk factors.

Funding

Highways suggested CIF funding for part or full funding or a Silax loan repayable over say 5 year period. She did ask her colleagues about other sources but drew a blank. With Tony on the CIF panel perhaps he could give some guidance on this.

[025/2018]

Coney Acre

Spoke to the Planning Duty Officer about fitting bollards or other lighting in the cul-de-sac on what is UDC land.

Issue is that as it is Council land it would be classified as Non-Permitted Development land therefore the route to approval would be either;

Approach housing with scheme, seek approval in principle. If agreed then, because housing per-se cannot make the application, pass on to a sub dept as advocate for housing to make planning application on their behalf then planning will consider, go to planning committee and then pass their decision back to housing. If agreed Housing will let the PC know that it may can go ahead.

or

Submit application from PC noting on the application that the land belongs to a third party i.e. Housing (Certification). This would by-pass any delays/priority in Housing and get submitted to Planning but still would have to go before Planning Committee as it is UDC land.

Alternatively. I thought that now the development of solar batteries and led has improved asked how would planning react if we fit solar flood lights that can operate through the night to the properties fences/ walls etc.

eg https://www.amazon.co.uk/Active-Era-Solar-Lights-Waterproof/dp/B072QKQV51/ref=sr_1_28?ie=UTF8&qid=1524753538&sr=8-28&keywords=solar+floodlights

Reply - This would be classified as Permitted Development, no permission required.

Even more simples!!

ES said it is important to ask residents if lighting is actually wanted. PW will make enquiries with local residents. ES will contact a representative from Coney Acre to discuss their requirements.

216. SSE Parish Liaison Group

Nothing further to report.

217. Time Bank Uttlesford information

To be held over until the next meeting.

[026/2018]

218. Planning applications

a) UTT/18/0937/HHF - Broom Wood Cottage. Replacement of gate.

No objections.

219. Donation to Uttlesford Citizens Advice

A donation of £200 was agreed.

220. Completion of Annual Governance Statement 2017/2018

BC will discuss this with Alan Price and report back to the parish clerk.

221. Quendon footbridge

SK reported that the crossing had become very dangerous in the wet weather. SK contacted Strutt and Parker (S&P) again and was informed that S&P are awaiting a reply from ECC regarding the installation of a footbridge.

222. Approval of Yvonne Morton as Internal Auditor

Approved.

223. Date of next meeting

Wednesday 13th June 2018.

224. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 21.25.

[027/2018]