

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 13<sup>TH</sup> APRIL 2022 AT 7.30 PM.**

Present: Sally Kitcat – (SK) Chairman  
Tom Duncan – (TDN)  
Katherine Nuthall - (KN)  
Gari Spearpoint – (GS)  
Jennie Sutton – (JS)  
Philip Sowter – (PS)

County Councillor Ray Gooding (RG)  
Keith Williams (KW)-Parish Clerk  
2 members of the public

**1030. Declarations of Interest**

None

**1031. Apologies for Absence**

District Councillor Neil Hargreaves

**1032. Minutes of the last meeting held on 9<sup>th</sup> March 2022 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and will be signed by the Chairman.

**1033. Matters arising from the minutes of the meeting on 9<sup>th</sup> March 2022**

- SK will be collecting the tree guard.
- Maces Farm has sown the wild flowers and sprayed the footpaths.

**1034. Public participation session**

None.

**1035. Co-option of parish councillor**

Mr Philip Sowter was duly co-opted to serve as parish councillor. He signed the Acceptance of Office form which was witnessed by the parish clerk. The parish clerk will advise UDC of the co-option.

**1036. Correspondence**

- From social media it is apparent that some people are not impressed with the new traffic calming measures.
- An organisation called “Next Door Quendon and Rickling” is offering an app for residents to use. This is not connected to the village and its email address appears to be in the USA.

**[224/2022]**

- There has been a breach of planning by Stonebond with regards to the gate at Monarchs Place and they have been served with an enforcement notice.
- Brian Blackwell has offered to clear the land behind the pavilion.

#### 1037. Finance

**a. Accounts balances (already circulated).**

Noted.

**b. Invoices and payments for approval.**

The payments were approved.

## FINANCE REPORT for MARCH 2022

**Balance b/f @ 28/02/2022**

40391.85

#### Payments to be authorised for March 2022

<b>Payee</b>	<b>Chq No</b>	<b>Amount</b>	<b>Reason</b>
Tom Duncan (already paid)	online	155.00	Hobby fruit crusher
Payroo	online	6.00	Payroll expenses
Ted Crow	online	615.00	Allocation payment
Ted Crow	online	50.00	Repair contribution
James Penrose	online	190.00	Grass maintenance
Ted Crow	online	30.00	Matchday preparation
Ted Crow	online	30.00	Allocation payment
Keith Williams	online	359.13	Salary for March 2022
HMRC (Keith Williams)	online	89.80	PAYE for March 2022
Local Toilet Hire	online	127.20	Football toilet hire
Unity Trust Bank	DD	18.00	Service charge
<b>Total Payments for March 2022</b>		1670.13	
<b>Football pitch receipts</b>		235.00	

**Balance @ 31/03/2022**

38956.72

Please note: The payment to HMRC was made by the parish clerk and is being reimbursed.

**[225/2022]**

**c. Consider Annual Governance Statement 2021/2022**

The parish council was satisfied that all requirements had been met and authorised the parish clerk to tick all the “Yes” boxes. The form was duly signed by the Chairman and parish clerk.

**d. Add signatory to list of bank signatories**

It was agreed that Mr Gari Spearpoint be added to the list of signatories. The parish clerk will make the necessary arrangements.

**1038. Planning**

**1. UTT/22/0734/HHF – Hill House, Cambridge Road**

[Note: A previous application UTT/21/3465/HHF was refused.]

Full development of the existing house.

No comment.

**1039. Events**

**a. Jubilee Celebration**

- Plans are proceeding satisfactorily.
- Voice Box will be providing the entertainment.
- Arrangements are being made for catering facilities.
- The suggested hours are 2.30pm – 6.30pm.
- It is planned to decorate the fountain.
- The events will be publicised in the Link and on Facebook.

**b. Pumpkin Competition**

There are eight interested parties so far.

**c. Beacon**

It was decided to not to proceed with a beacon.

**1040. Football pitch**

**Purchase of a replacement car park security post.**

It was agreed to fund the purchase of a replacement security post. The clerk will advise Ted Crow.

## **1041. Footpaths**

### **a. Forsters footpath**

The three hawthorn saplings have been planted.

### **b. Main Road footpath**

There is still considerable concern at the poor condition of the footpaths along the main road, which is considered a potential hazard. GS has emailed Rissa Long, Highways Liaison Officer at Essex Highways to request that action be taken regarding the overgrowth, but to date no action has been taken.

### **c. Other items**

The Parish Council will monitor any farm machinery or activity which may disturb the paths. The Parish Council would like to thank Ned Gemmill of Public Rights of Way for his efforts in clearing the footpath at the north end of Quendon.

## **1042. B1383**

### **Traffic Calming Scheme**

- RG confirmed that the island is nearly complete.
- Phase 2 LHP request for Speeding and dangerous driving along the B1383 has been validated and is now in the detailed design stage. The initial island requested in Phase 1, located north of the Rickling Green Junction was omitted. Highway Engineers have reviewed it but for it to be installed it would need extra illumination such as street lighting.
- There is a potential for police to obtain new speed cameras enabling them to 'blitz' areas prone to speeding. RG will contact Lee Scott to request Cambridge Road be put forward as an area.
- RG was asked if there should be 40mph signs on both sides of the road near Ventnor at the entrance to Quendon. He will investigate.
- RG will speak to Lee Scott, Cabinet Member for Highways Maintenance and Sustainable Transport at Essex County Council, about the possibility for speed cameras.
- RG to look into getting two 30mph speed signs replaced. The one that was knocked down last year by a van and the other located outside Manor Farm that is held up by a wooden post.

## **1043. Bluebell Wood**

The bluebells will soon be appearing. It is important ensure that people keep to designated paths and avoid walking over the bluebells.

**1044. Verges and potholes**

Highways have been seen marking out potholes outside the white lines which will need repairing at some future date.

**1045. Wildlife Friendly Village**

**a. Ponds and meadows**

Essex Wildlife Trust has carried out a survey of the ponds on the Green and Brick Kiln Lane and have advised that these do need some attention. However this work should not be carried out until the Autumn.

**b. Essex Wildlife proposals**

- The full report from Essex Wildlife is awaited with their recommendations. Work will be carried out, if necessary, in Autumn/Winter.
- A Resident has kindly offered to mow the edges and a path through the meadow by school.

**1046. County and District Councillor reports**

**District Councillor Neil Hargreaves**

NH submitted his report prior to the meeting.

- a. A new permanent head of the department, Dean Armitage, has being appointed and will start in June. The role covers both the Local Plan and the planning application functions.
- b. At a recent planning appeal for an application in Quendon, the Inspector, in refusing the appeal, gave full weight to the Neighbourhood Plan. This is very useful as developers are trying to denigrate the plan, and the three-year housing supply which gives it weight.
- c. There are internal briefings and public meetings in May to review the draft Local Plan. The public ones are the Local Plan Leadership Group on both the policies (eg non spatial matters such as design and eco requirements) and the proposed sites. Then a Cabinet meeting 7<sup>th</sup> June, full council 15<sup>th</sup> June, and going to public consultation from 20<sup>th</sup> June to 29<sup>th</sup> July. So proposed site allocations will be known towards the end of May.

**County Councillor Ray Gooding**

RG said that he had effectively given his report when discussing Traffic Calming.

**1047. Date of next meeting**

11<sup>th</sup> May 2022

**1048. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 21.07.

**[228/2022]**