

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 12<sup>th</sup> DECEMBER 2018 AT 7.30 PM.**

Present: Brandon Chapman (chairman) – (BC)  
Sally Kitcat – (SK)  
Ele Stoneham – (ES)  
Ted Crow – (TC)  
Tony Jones – (TJ)

3 members of the public

Keith Williams – (KW) (Parish Clerk)

**320. Declarations of Interest**

None.

**321. Apologies and Reason for Absence**

Paul Wilsher (PW)

**322. Minutes of the last meeting held on 14<sup>th</sup> November 2018 (already circulated)**

The minutes of the last meeting held on 14<sup>th</sup> November 2018 were agreed as a true and accurate record with no amendments, and were duly signed by the Chairman.

**323. Matters arising from the minutes of the meeting on 14<sup>th</sup> November 2018**

309: PW has updated the website.

315: SK has submitted a scheme request form which has been received. Rissa Long at Essex Highways has begun the process of validating the possibility of this. With regard to the speed limit extensions she is awaiting the completion of the validation to establish if this is something which will meet with the ECC speed management strategy. After which it will be presented to the Uttlesford Highways Panel to make a decision on future funding

ES reported that 10 villagers have shown interest in attaching speed stickers to their wheelie bins.

**324. Public participation**

Q. Has anything been done about the newspaper delivery?

A. It is reported that the service has improved.

**325. Finance**

a. **Agree payment of £26.60 for expenses incurred at defibrillator meeting.**

Agreed

[050/2018]

**b. Account balances (already circulated).**

Noted

**c. Invoices and payments for approval (already circulated).**

The following payments were approved.

## **FINANCE REPORT for MEETING 12.12.18**

**Balance b/f @ 31/10/18** 26717.81

**Payments to be authorised for November 2018**

<b>Payee</b>	<b>Chq No</b>	<b>Amount</b>	<b>Reason</b>
eon	DD	47.22	Electricity for October 2018
McAfee	1020	31.99	Anti-virus software
<b>GeoXphere Ltd</b>	1024	36.00	Parish Online renewal
Keith Williams	1025	322.82	Salary for November 2018
HMRC (Keith Williams)	1026	80.80	PAYE month 8
RCCE	1027	52.80	Membership renewal
Defbrillator meeting expenses	1030/31	26.60	Defbrillator meeting expenses
<b>Total Payments</b>		598.23	
<b>Balance c/f @ 30/11/2018</b>		26119.58	

**d. Discuss Precept for 2019/2020.**

The parish clerk had distributed financial information to councillors up to the end of November 2018, notably the income and expenditure report and budget comparison. Councillors will submit their suggestions for adjustments to the budget for further discussion at the January 2019 meeting where the precept will be agreed.

**326. Correspondence**

The Parish Clerk has received an enquiry regarding use of the football pitch. Details have been passed to TC who will contact the enquirer.

**327. Football Ground**

SK is still awaiting the signed lease. BC advised that the delay had been caused by an "administrative error".

TC presented a very comprehensive report detailing the logistics and potential costings in making the football pitch suitable for renting. In particular he stressed that any team wishing to rent the pitch would certainly require toilet facilities. He has inspected the existing facilities and, whilst there is a considerable amount of internal fittings which may possibly be fit for use, the actual buildings are almost certainly beyond repair.

There was a suggestion that in the interim the parish council could provide a Portaloo facility. The parish clerk is to obtain costings for renting this. - **KW**

**328. PCC donation update**

There is nothing further to report at this time.

**329. Speed camera**

A budget of up to £110 was agreed for purchase of a camera.

**330. Street Lighting**

- 1. Agree quotation of £89 for bracket and £379 for light fitting from A & J Lighting for repair of street light outside 4 Coney Acre.**

Agreed.

- 2. Additional lights for Coney Acre.**

BC is meeting local residents tomorrow evening to discuss siting of additional lights.

**331. Grass cutting and verge maintenance**

Alternative quotations are to be obtained for the year commencing April 2019. - **SK**  
The Parish Clerk is to ask Hilbury Turf to quote for the year commencing April 2019.

**332. Defibrillator**

**Agree funding of fridge magnets for access code to defibrillator by defibrillator team.**

A budget of £60 was agreed.

BC would like to record his thanks on behalf of the parish council to Andrew Thomson and all those involved for their contributions with regard to the defibrillator.

**333. Neighbourhood Plan**

BC advised that the Steering Committee had met that day. The process was ongoing but it is hoped that the plan will be submitted to UDC by February 2019 for the next stage to commence.

BC spoke to Robert Timmins of Strutt and Parker regarding their development plans. Their two proposed sites are considered unsuitable by both the Steering Committee and the parish council. However Strutt and Parker are undertaking feasibility studies.

**334. Broadband**

There has still been no satisfactory response from BT.

BC has spoken to Paul Rhodes of Gigaclear regarding the condition of some parts of the village following installation of cabling. Paul Rose apologised and explained that the owner of the original contractors had suddenly pulled out without completing the work. The company has now been taken over and they will be putting things in order. SK confirmed that some remedial work had already been carried out.

**335. Footbridge in Quendon Woods**

SK advised that Ray Gooding has arranged a meeting with Nigel Eley of EEC Highways to discuss this issue. His report is awaited.

**336. Planning applications**

**1. UTT/18/3138/HHF – The Thatched Cottage, Cambridge Road.**

New vehicle access, driveway, parking area and turning area with double gates.

Quendon and Rickling objects to this application as there is concern that access to the B1382 Cambridge Road could be dangerous.

**1. UTT/18/2936/HHF – Orchard Cottage, Brixton Lane.**

Proposed conversion of outbuildings into habitable space incorporating links between outbuildings and roof alterations.

There is no objection on the understanding that access will remain as the present arrangement.

**337. Village email list**

The parish clerk is to keep a list of residents who have asked to be contacted to be advised of certain issues affecting the village

**338. Date of next meeting**

9<sup>th</sup> January 2019.

**339. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 21.09.

**[054/2018]**

QUENDON & RICKLING PARISH COUNCIL  
Planning Applications

Date	Ref No	Property	PC comments	Decision	Appeal
25/01/2017	UTT/17/0185/FUL	Sundown, Cambridge Road, Ugley	Not within Quendon and Rickling Green	Refused	Dismissed
31/01/2017	UTT/17/0232/FUL	Macres Farm		Approved with conditions	
10/03/2017	UTT/17/0704/FUL	Crestwood, Rickling Green		Approved	
10/05/2017	UTT/17/1419/LB	Bury Farm House, Rickling Green	No objection	Approved	
25/05/2017	UTT/17/1558/FUL	Orchard Cottage, Brixton Lane		Approved with conditions	
14/06/2017	UTT/17/1770/HMF	New Cottage, Cambridge Road, Quendon	No objection	Approved with conditions	
15/08/2017	UTT/17/2163/LB	Mill House, Cambridge Road, Quendon	No objection	Approved	
22/08/2017	UTT/17/2391/HMF	4 Red Brick Cottages, Cambridge Road, Quendon	No objection	Approved with conditions	
23/08/2017	UTT/17/2287/HMF	1 Rickling Green Road, Rickling Green	No objection	Approved	
24/07/2017	UTT/17/2083/FUL	Quendon Hall, Quendon	No objection	Approved with conditions	
19/07/2017	UTT/17/2127/FUL	Parkview & Pleasant View, Brick Kiln Lane	No objection	Refused	Dismissed
31/08/2017	UTT/17/2509/HMF	9 Coney Acre, Rickling Green		Approved with conditions	
12/07/2017	UTT/17/1958/HV	Cala Homes signage	Comments submitted	Approved with conditions	
30/10/2017	UTT/17/3055/LB	The Old Kings Head, Cambridge Road, Quendon	No objection -assuming no change to external view	Approved with conditions	
25/10/2017	UTT/17/2902/HMF	Sundown, Cambridge Road, Ugley	Not within Quendon and Rickling Green	Refused	Dismissed
18/12/2017	UTT/17/3657/HV	Ventnor Lodge, Cambridge Road, Quendon	Comments submitted	Refused	Lodged
25/01/2018	UTT/18/0189/HMF	Clover Cottage, Rickling Green Road	No objection	Approved with conditions	
11/01/2018	UTT/18/0087/FUL	Parkview & Pleasant View, Brick Kiln Lane	Comments submitted	Refused	Dismissed
02/03/2018	UTT/18/0563/CP	Rear of Quendon White House, Cambridge Road	No further comments	Refused	Lodged
01/03/2018	UTT/18/0547/LB	Kiln Cottage, Brick Kiln Lane	No objection	Approved	
22/02/2018	UTT/18/0460/FUL	Stansted Airport airfield works	Comments submitted	Awaiting decision	
	UTT/18/0312/FUL	Rickling Primary School	Comments submitted	Approved with conditions	
03/04/2018	UTT/18/0829/HMF	Birds End, Brixton Lane	No objection	Approved with conditions	
26/03/2018	UTT/18/0641/HMF	The Cottage, Woodview Drive, Rickling	No objection	Approved with conditions	
23/04/2018	UTT/18/0937/HMF	Broom Wood Cottage, Cambridge Road	No objection	Approved with conditions	
25/05/2018	UTT/18/1397/HMF	Pebbles, 4 Greys Hollow, Rickling	No objection	Approved with conditions	
27/06/2018	UTT/18/1714/FUL	Rickling Primary School	No objection	Approved with conditions	
27/06/2018	UTT/18/1478/FUL	The Old Pariah Rooms, Rickling Green Road		Approved with conditions	
24/07/2018	UTT/18/0954/LB	Providence Cottage, Cambridge Road	No objection	Approved with conditions	
09/07/2018	UTT/18/1738/HMF	9 Coney Acre, Rickling Green	No comments	Approved with conditions	
13/08/2018	UTT/18/2209/HMF	Redlands, Brick Kiln Lane	Comments submitted	Approved with conditions	
14/08/2018	UTT/18/2226/HMF	South House, Rickling Green	No objection	Approved	
29/08/2018	UTT/18/2363/HMF	Wayside Cottage, Cambridge Road	No comments	Approved with conditions	
02/10/2018	UTT/18/2663/HMF	5 Newport Drive, Quendon	Comments submitted	Awaiting decision	
04/10/2018	UTT/18/2045/FUL	Quendon Hall, Newport Drive	Comments submitted	Approved with conditions	
01/11/2018	UTT/18/2681/LB	Street Farm, Cambridge Road	No objection	Awaiting decision	
01/11/2018	UTT/18/2952/HMF	South House, Rickling Green	Comments submitted	Approved with conditions	
07/11/2018	UTT/18/2936/HMF	Orchard Cottage, Brixton Lane	Comments submitted	Awaiting decision	
21/11/2018	UTT/18/3138/HMF	The Thatched Cottage, Cambridge Road	Comments submitted	Awaiting decision	