

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 13<sup>TH</sup> JULY 2022 AT 7.30 PM.**

Present: Tom Duncan – (TDN) Chairman  
Gari Spearpoint – (GS)  
Philip Sowter – (PS)  
Robert Ryder – (RR)  
Ljiljana Ortolja-Baird – (LOB)

County Councillor Ray Gooding (RG)  
District Councillor Judy Emanuel (JE)

Keith Williams (KW)-Parish Clerk  
1 member of the public

**1091. Declarations of Interest**

None

**1092. Apologies for Absence**

Jennie Sutton – (JS)  
District Councillor Neil Hargreaves (NH)

**1093. Minutes of the last meeting held on 8<sup>th</sup> June 2022 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

**1094. Matters arising from the minutes of the meeting on 8<sup>th</sup> June 2022**

None

**1095. Public participation session**

Is there any update on the Call for Sites? This is to be discussed under agenda item, no 16.

**1096. Adoption of Risk Management Plan**

This was adopted and will be posted to the website.

**1097. Correspondence**

A resident, who has horses in a field in the village, is concerned at the dog waste which is being deposited in the field. Can the parish council arrange for more dog bins near Quendon Church car parking?

A resident asked if the turning onto Cambridge Road from Belchams Lane can be adopted by Highways.

**[241/2022]**

## 1098. Finance

a. **Accounts balances (already circulated).**  
Noted.

b. **Invoices and payments for approval.**  
The payments were approved.

## FINANCE REPORT for JUNE 2022

Balance b/f @ 31/05/2022	40665.35
Football pitch receipts May 2022	135.00
Bank balance at 31/05/22	40800.35

### Payments to be authorised for June 2022

Payee	Chq No	Amount	Reason
Payroo	online	6.00	Payroll expenses
Katherine Nuthall (already paid)	online	50.24	Jubilee expenses
Sue Phillips (already paid)	online	99.55	Jubilee expenses
Liz Spearpoint (already paid)	online	37.50	Jubilee expenses
Phil Sowter (already paid)	online	25.60	Jubilee expenses
James Penrose (already paid)	online	220.00	Grass cutting
Npower	dd	62.29	Electricity for May 2022 Allocation payments for
Ted Crow	online	50.00	June
Ted Crow	online	23.98	Mower fuel
Keith Williams	online	359.13	Salary for June 2022
HMRC (Keith Williams)	online	89.80	PAYE for June 2022
Unity Bank	dd	18.00	Bank charges
<b>Total Payments for June 2022</b>		1042.09	
<b>UDC Jubilee Grant</b>		1000.00	
<b>Write back payment from 31/12/2021</b>		32.00	
Balance @ 30/06/2022		40790.26	

Please note: The payment to HMRC was made  
by the parish clerk and is being reimbursed.

[242/2022]

## **1099. Planning**

### **1. UTT/22/1572/HHF-14 Catkins, Coney Acre**

Single storey rear extension.

No objections.

### **2. UTT/22/0495/FUL-2 Rickling House Cottages**

Construction of one new dwelling within the rear garden of existing main house.

The same comments apply as to the previous refused application UTT/19/0007/FUL.

## **1100. Events**

### **a. Jubilee Grant delivery**

The parish clerk reported that the council has received a £1000 Jubilee grant from UDC.

### **b. Consider date for Autumn Daze and Pumpkin competition**

1<sup>st</sup> October has been designated

## **1101. Decoration of the Fountain for Christmas**

The parish council is in favour. GS will enquire from the organisers what the budget is likely to be. The grant from the parish council will be agreed at the next meeting.

## **1102. Footpaths update**

- GS advised that a couple of footpaths were overgrown. He has been out to trim back the growth.
- GS has written to the MP regarding the condition of the pathway along the B1383 towards Newport. The MP has responded by referring this to RG, who will pursue the matter with Highways.
- Management of footways where there is a 30mph limit is being removed from the Rangers. This will now be included with the contractors who have been responsible for footways where the limit is in excess of 30mph. A plan for maintenance of footways outside 30mph areas is being put together by Highways.

## **1103. B1383**

### **a. Update on snagging**

- RG advised that some items, such as white lining, were not included in the original scheme. However under Phase 2, which has gone through validation, white lining from the new road island northwards will be included.
- The proposed package for changing the line delineation of parking at Waterbutt Row has been rejected.
- There will be another speed survey when the new road arrangements have settled in.

**[243/2022]**

**b. Community Speedwatch**

LOB has had a poor response for volunteers. TDN has received one volunteer. GS advised that his wife would volunteer. LOB believes that a minimum of 10 would be needed. TDN suggested further promotion in the Link and on Facebook.

**1104. Consider Marquee Hire Agreement**

The agreement form was accepted but it was agreed that the hire charge should be reduced to £50. There would be no charge for charities.

**1105. Report on meeting with Peter Holt, CEO of UDC**

TDN and GS met with Peter Holt, together with representatives from other villages. There was a lot of discussion about Call for Sites. A new site has been proposed, which could accommodate up to 3000 houses, and in order to give time to consider this option the Call for Sites will not be announced until early November.

The Local Plan will propose the provision of 17000 homes, the building of which would be spread over the next 20 years.

Peter Holt advised that UDC will not consider the historic shortage of roads and infrastructure, but will ensure that this is fully addressed for any new developments.

**1106. Call for Sites – update of timetable**

This will now be early November with public consultations in early December.

**1107. Litter Pick**

Another litter pick will be arranged some time in the future. A litter pick ran last week. Future litter picks will be arranged on a monthly schedule.

**1108. Maces Farm Information Boards**

The purpose of the boards is to give the public some information regarding the types of crops being grown and where the public footpaths are situated. The information will also be available on their website. Maces Farm are planning to hold open door drop-in sessions in the autumn where villagers can come along and raise any concerns they have face-to-face.

**1109. Parking arrangements for Q&R Fun Run.**

The Parish Council has no objection to parking near the football pitch, subject to there being no activity on the pitch at the same time. The parish Clerk to advise Ted Crow.

**[244/2022]**

#### **1110. County and District Councillor reports**

##### **District Councillor Judy Emanuel**

- The new Director of Planning for UDC has started.
- Newport has carried out a traffic survey and numbers of vehicles has fallen.
- JE wonders whether the current predictions of homes required, which is based on data from some years ago, is still relevant.

##### **County Councillor Ray Gooding**

- It is considered preferable that schools for new developments should not be built until several years after completion. This is estimated to be 3-5 years for primary schools and 8-10 years for secondary schools.
- There has been a change to the NHS. There are no longer 5 Clinical Care Groups in Essex. There are now 3 Integrated Care Systems for the area covering West Essex and Hertfordshire.

#### **1111. Date of next meeting**

14<sup>th</sup> September 2022

#### **1112. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 21.29.

**[245/2022]**