

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 8<sup>th</sup> MARCH 2023 AT 7.30 PM.**

Present: Tom Duncan – (TDN) Chairman  
Gari Spearpoint – (GS)  
Philip Sowter – (PS)  
  
Keith Williams (KW)-Parish Clerk  
1 members of the public

**1225. Declarations of Interest**  
None

**1226. Apologies for Absence**

Ljiljana Ortolja-Baird – (LOB)  
Robert Ryder – (RR)  
District Councillor Neil Hargreaves (NH)  
District Councillor Judy Emanuel (JE)

**1227. Minutes of the last meeting held on 8<sup>th</sup> February 2023 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

**1228. Matters arising from the minutes of the meeting on 11<sup>th</sup> January 2023**

The Village Hall Committee has applied to Gigaclear for the new broadband installation.

**1229. Public participation session**

None

**1230. Correspondence**

An email has been received from a resident noting that Philip Sowter's declaration of interests has not been entered onto the UDC website and that Maryanne Fleming is still showing. The parish clerk confirmed that Philip's declaration had been submitted to UDC. He has contacted UDC to query both issues.

Paul Wilsher has asked if he should proceed with booking a specialized grass-cutter to harvest the wildlife areas at the end of summer.

There is an invitation to enter the Pumpkin Competition.

The removal of the gate at Snowdrop Road is with Enforcement.

**1231. Planning**

There were no planning applications to consider.  
[273/2023]

## 1232. Finance

- a. **Accounts balances (already circulated).**  
Noted.
- b. **Invoices and payments for approval.**  
The payments were approved.

## FINANCE REPORT for FEBRUARY 2023

Balance b/f @ 31/01/2023 40193.38

### Payments to be authorised for February 2023

Payee	Chq No	Amount	Reason
Npower	dd	50.22	Electricity for January 2023
Quendon & Rickling Village Hall	online	329.00	Hall hire and defib expenses
Payroo	online	6.00	Payroll expenses
Ted Crow	online	9.45	All weather tape
CPRE	online	36.00	Renewal of membership
Local Toilet Hire	online	127.20	Football pitch toilets
Ted Crow	online	60.00	Matchday preparation
Ted Crow	online	200.00	Allocation payments
Keith Williams	online	386.76	Salary for February 2023
HMRC (Keith Williams)	online	96.60	PAYE for February 2023
<b>Total Payments for February 2023</b>		1301.23	
<b>Balance at 28/02/2023</b>		38892.15	
<b>Balance c/f at 28/02/2023</b>		38892.15	

Please note: The payment to HMRC and was made by the parish clerk and is being reimbursed.

## 1233. Events

- a. **UDC grant for Coronation event**  
TDN and PS will complete the grant application.
- b. **Budget for flowers in the Fountain**  
A budget of £250 was agreed.

[274/2023]

**c. Update on plans**

- Food and music will be provided by the pub.
- It is suggested that visitors should bring picnics.
- The various village clubs and businesses will be invited to have stalls.
- Posters will need to be produced.
- A budget of £100 was agreed for promotion.

**1234. Footpaths update**

RG advised that finance for work on the Cambridge Road footway will be decided at the next budget meeting. There is an increase in ECC funding for Highways and RG will ensure that the Cambridge Road footway is at the top of the list.

The LHP Scheme part 2 for the small traffic island design has been completed. Approval of funding is awaited. It will not be before the new financial year commencing in April 2023.

At a footpath near the Church a gate across the footpath has been padlocked. The parish clerk will contact the land owner.

**1235. Assets of Community Value (ACV)**

ACV's for the Cricket Pavilion and the Cricketers Arms have been submitted and decisions are awaited.

**1236. Grass cutting for current year**

It was agreed that James Penrose should be asked to resume grass cutting in April. The parish clerk will contact James.

**1237. Neighbourhood Plan v.2**

PS and Brandon Chapman (BC) attended a meeting in Newport. District Councillors Emanuel and Hargreaves also attended together with representatives from Newport and UDC.

The next step in the procedure is to review and produce a refreshed draft update for the next meeting. The village needs to decide what options to proceed with. If village facilities are required they will inevitably be some development. It would be advisable to speak to land owners such as Pegasi.

TDN, PS and BC will meet discuss future actions.

**1238. County and District Councillor reports**

**District Councillor Neil Hargreaves (report submitted in his absence)**

For a report I would just like to draw attention to the several cost of living support funds available, for the PC to tell people if they know of need.

[District News: Help with cost of living \(govdelivery.com\)](https://govdelivery.com)

**[275/2023]**

The LCTS is the existing scheme for people on low incomes but boosted by a contribution from the govt. The Cost of Living Support Fund is for anyone to apply for and is the new one from UDC just agreed as part of the 23/24 budget. Looks complicated but in practice ask for help and the staff will see which fund might be appropriate.

**County Councillor Ray Gooding**

ECC is looking at the Essex Design Guide, with particular reference to residents with disabilities.

There is a shortage in Essex of provision for adults with learning difficulties. Developers should be encouraged to consider this in their development plans.

**1239. Date of next meeting**

**12<sup>th</sup> April 2023**

**1240. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 20.42 .

**[276/2023]**