

DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th MAY 2022 AT 7.30 PM.

Present: Tom Duncan – (TDN) Chairman
Sally Kitcat – (SK)
Katherine Nuthall - (KN)
Gari Spearpoint – (GS)
Jennie Sutton – (JS)
Philip Sowter – (PS)
Robert Ryder – (RR)
Ljiljana Ortolja-Baird – (LO)

County Councillor Ray Gooding (RG)
District Councillor Judy Emanuel (JE)
Keith Williams (KW)-Parish Clerk
5 members of the public

1049. Declarations of Interest

None

1050. Apologies for Absence

None

1051. Minutes of the last meeting held on 13th April 2022 (already circulated)

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

1052. Matters arising from the minutes of the meeting on 13th April 2022

None

1053. Public participation session

None.

1054. Resignation of parish councillor

Sally Kitcat announced her resignation from the parish council. The parish clerk will advise UDC who will be asked to issue the usual vacancy advice form, which will be posted to the website and noticeboards.

1055. Co-option of parish councillor (1)

Ms Ljiljana Ortolja-Baird was duly co-opted to serve as parish councillor by a unanimous vote. She signed the Acceptance of Office form which was witnessed by the parish clerk. The parish clerk will advise UDC of the co-option.

[229/2022]

1056. Co-option of parish councillor (2)

Mr Robert Ryder was duly co-opted to serve as parish councillor by a unanimous vote. He signed the Acceptance of Office form which was witnessed by the parish clerk. The parish clerk will advise UDC of the co-option.

1057. Correspondence

- There has been a request for better lighting along the footpath of B1383 where the fountain is located. It was suggested to put lighting in the fountain to make a feature of it but to also assist walking along this stretch of road. This will be discussed at the next meeting.
- Details of an application for remedial work to Ugley's Landfill site have been received. This is likely to mean a large number of 42T tipper lorries will be passing through Quendon Village on the B1383. Specific measures need to be employed to stop lorries from speeding.
- There will be diversions at J8 of the M11 whilst essential repairs are carried out.

1058. Jubilee Grant Scheme – Agree conditions for grant

The grant conditions were agreed by the council. The parish clerk will advise UDC.

1059. Finance

a. Accounts balances (already circulated).

Noted.

b. Invoices and payments for approval.

The payments were approved.

c. Renewal of Parish Council Insurance Policy

The council agreed to authorise renewal of the existing policy. The parish clerk will advise the insurers.

FINANCE REPORT for APRIL 2022

Balance b/f @ 31/03/2022 38956.72

Payments to be authorised for April 2022

| Payee | Chq No | Amount | Reason |
|--------------------------------------|-----------|----------|--|
| NPower | dd | 225.94 | Electricity Jan-March EALC/NALC affiliation |
| EALC | online | 228.48 | fee Marking |
| Regal Expoline | online | 180.00 | fluid |
| Payroo | online | 6.00 | Payroll expenses Parking |
| Ted Crow | online | 93.00 | post Bouncy |
| M Walker | online | 510.00 | castle |
| Local Toilet Hire | online | 63.60 | Football toilet hire Grass |
| James Penrose | online | 220.00 | cutting |
| Keith Williams | online | 359.33 | Salary for April 2022 |
| HMRC (Keith Williams) | online | 89.60 | PAYE for April 2022 |
| Total Payments for April 2022 | | 1975.95 | |
| Football pitch receipts | | 195.00 | |
| Precept (first instalment) | | 7101.50 | |
| Balance @ 30/04/2022 | | 44277.27 | |

Please note: The payment to HMRC was made by the parish clerk and is being reimbursed.

1060. Planning

1. UTT/22/0949/FUL and UTT/22/1039/LB– Quendon White House

Proposed subdivision of Quendon White House into 5 residential dwellings.

No objections.

2. UTT/22/0890/HHF – Kiln Cottage, Brick Kiln Lane

Minor landscaping works including pathway reinstatement, self-draining driveway, traditional gates and fencing and erection of a glasshouse.

No objections.

[231/2022]

1061. Events

a. Jubilee Picnic

- The event will commence at 2.30pm.
- The various activities have been confirmed.
- Following approval of the Jubilee Grant extra activities will be considered.
- A budget of £50 was agreed to provide refreshments to the operators of Voice Box. This should be added to their eventual invoice.
- A Crown Competition has been proposed with a suitable prize. This will be publicised via the school

b. Budget Review

In view of the Jubilee Grant the budget does not need to be reviewed.

c. Pumpkin Competition Update

There are now ten entries.

1062. Football pitch

a. Approve purchase of fertilizer

A budget of £350 was agreed.

b. Agree budget of £150 for incidentals.

This was agreed.

1063. Footpaths

a. Cambridge Road footway

GS has emailed MP Kemi Badendoch regarding the condition of the footway along the B1383. His email has been acknowledged and he awaits details of the action to be taken.

RG has been out with a Highways representative to look at the problem. This has now been referred to Highways engineers and he awaits their response.

b. Forsters footpath

PROW have advised that there is a pending change of ownership. They will be sending out a team to clear the overhanging trees when the birds have finished nesting.

c. Other footpath news

The triangle of grass next to Rickling Church on the road to Wicken Bonhunt (known regionally as a “godcake”) will be included in the meadow development scheme and cut only at the edges for visibility over the summer.

[232/2022]

1064. Call for Sites

The timetable for announcements has been changed and although the exact date is not yet known it is expected to be mid-June.

1065. Monarchs Place

GS advised that residents have been receiving emails from developers to confirm that the gates and fences will be reinstated. There is no action so far.

1066. B1383

Traffic Calming Scheme

- The pedestrian crossing with refuge island has been completed.
- Designated off-street parking areas have been established but there have been some complaints that these areas have not been created with cobbles.
- RG passed on the following comments from Highways; "Cobbles would be protruding and would be considered a trip hazard for pedestrians. A possibility would be to imbed brickwork to delineate the bays however our experience of embedded brickwork shows that they are prone to becoming dislodged especially when repeatedly driven over. Ongoing maintenance issues is something that we would always look to avoid. It is also the case that anything other than the bays being delineated by the white lines would be vastly expensive for an aesthetic improvement."
- RG will be looking into alternative options to the white lines used to delineate the parking outside Waterbutt Row and Street Farm. The Parish Council stated their preferred option was to have cobbles installed to separate the parking area from the pavement.
- All snagging issues, such as missing signage and road markings will be raised by RG with the contractors. The contractors will be given a deadline to complete all of the snags. RG to confirm date by which all work will be complete.
- Phase 2 LHP Request for Speeding & Dangerous Driving along the B1383 has been validated and is now in the detailed design phase.

1067. Wildlife Friendly Village

a. Ponds and meadows

There are two ponds to be considered. The Essex Wildlife Trust has assessed the health of the ponds and will be sending a report. Paul Wilsher (PW) said that any remedial work would be best carried out in Winter.

Two potential areas have been identified for wildlife meadows. Cutting of the meadows should be carried out at the end of August to permit the wild flowers to set their seeds. All cuttings should be removed. It will take a few years for the wild flower area to be fully established.

PW has been trying to find somebody to carry out the specialised cutting which is necessary. It is possible to hire the cutting equipment needed for approximately £60. There has also been a suggestion to use shire horses. The parish council agreed that PW should pursue these ideas.

He is aware that some verges have been driven over. There is some spare top soil which he is happy to deposit on the affected areas.

1068. County and District Councillor reports

District Councillor Judy Emanuel

- The first planning application has been submitted direct to the Planning Inspectorate, bypassing the UDC Planning Department.
- There is another site to be developed in Newport although the application has not yet been submitted.

County Councillor Ray Gooding

- There has been a 4 ½% increase in the Essex County Council Tax. A large proportion of the council tax receipts is for social care.
- £670m is spent on Adult Social Care. This serves 17000 people. 43% are adults with learning difficulties.
- There is concern over discharges from hospital to free up beds. The Council is looking at overall care plans.

1070. Date of next meeting

8th June 2022

1071. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 21.24.

[234/2022]