

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 9<sup>th</sup> NOVEMBER 2022 AT 7.30 PM.**

Present: Tom Duncan – (TDN) Chairman  
Gari Spearpoint – (GS)  
Philip Sowter – (PS)  
Robert Ryder – (RR)  
Ljiljana Ortolja-Baird – (LOB)  
  
District Cllr Neil Hargreaves (NH)  
  
Keith Williams (KW)-Parish Clerk  
1 member of the public

**1150. Declarations of Interest**

None

**1151. Apologies for Absence**

County Cllr Ray Gooding (RG)

**1152. Minutes of the last meeting held on 12<sup>th</sup> October 2022 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

**1153. Matters arising from the minutes of the meeting on 12<sup>th</sup> October 2022**

TDN has spoken to the resident of Yew Tree Cottage. There is a TPO on the overgrown yew tree. He has also made clear that he is not prepared to instruct his own tree surgeon to trim back the branches. It will therefore be necessary to again ask Network Power to carry out this work.

**1154. Public participation session**

Is there anything to report on mobile phone reception in the village? The local MP has contacted the various suppliers but it seems that none of the proposed network improvements is likely to benefit residents of Quendon and Rickling. The MP will continue to pursue the matter.

**1155. Correspondence**

There has been comment on social media regarding the number of lorries which are travelling through the village.

**[256/2022]**

## 1156. Planning

- a. **UTT/22/2797/LB – The Priory, Cambridge Road**  
Proposed replacement of two windows and one patio door.  
No objections.
- b. **UTT/22/2717/HHF – 1 Ivy Cottages, Rickling Green**  
Proposed single storey rear extension.  
No objections raised, but recommend that consideration be given to use of traditional materials for the proposed new windows in line with Neighbourhood Plan, Housing Planning and Design guidance for Conservation Areas.
- c. **UTT/22/2707 – Appletree Cottage, Church End**  
Proposed two storey extension and addition of two bay cart shed garage. (Submission of previously approved application UTT/14/1310/HHF).  
No objections.
- d. **UTT/22/2864/HHF – 1 Long Ridge, Rickling Green Road**  
Single storey rear extension.  
No objections.

## 1157. Finance

- a. **Accounts balances (already circulated).**  
Noted.
- b. **Invoices and payments for approval.**  
The payments were approved.

## FINANCE REPORT for OCTOBER 2022

Balance b/f @ 30/09/2022 45187.40

### Payments to be authorised for October 2022

Payee	Chq No	Amount	Reason
Phil Sowter (already paid)	online	22.99	Autumn Daze signage
Local Toilet Hire (already paid)	online	127.20	Football pitch toilet hire
Sloane & Sons (Keith Williams)	online	489.00	Garden bench
Npower	dd	58.17	Electricity for September 2022
Payroo (already paid)	online	6.00	Payroll expenses
Ted Crow (already paid)	online	114.84	Grassline paint.
Ted Crow (already paid)	online	69.76	Mower fuel
Ted Crow (already paid)	online	13.49	Paracord reel
Hundred Parishes Society	online	10.00	Renewal of membership

[257/2022]

Essex & Herts Air Ambulance	online	150.00	Donation
James Penrose	online	220.00	Grass cutting
Phil Sowter	online	19.50	Concrete for bench
Phil Sowter	online	22.49	Cabinet keys
Keith Williams	online	359.13	Salary for October 2022
HMRC (Keith Williams)	online	89.80	PAYE for October 2022
Ted Crow	online	5.45	Auto Weld

**Total Payments for October 2022** 1777.82

**Balance at 31/10/2022** 43409.58

**Football pitch hire** 150.00

**Refund from e-on** 36.07

**Balance c/f at 31/10/2022** 43595.65

Please note: The payments to HMRC and Sloane & Sons were made by the parish clerk and are being reimbursed.

**1158. Bradleys Barn –  
Permitted development proposal from Pegasi**

The applicant is proposing to convert the existing barn into five 2/3 bedroom properties for rental. The development is proposed for progression as a Class Q Permitted Development [PD], which if approved by the LPA on this basis would not involve the PC as a statutory consultee and remove any subsequent right to appeal the decision. It was considered that this development is a full rebuild of a skeletal agricultural building and as such should be progressed as a full planning application. The proposal under PD will be submitted by the applicant to the LPA shortly when the PC will question the validity of an Class Q application. The discussion centred on the proposed process under Class Q. The PC did not comment on merits of the development at this stage.

**1159. Events**

**a. Christmas flowers for the Fountain**

Funds have been provided. The dates are to be agreed.

**b. Christmas lights switch on**

This will be on Friday 2<sup>nd</sup> December at 6.30pm. A 12 foot tree will be stationed outside the pub and a Father Christmas will be employed to carry out the switch-on. A contribution of £60 was agreed by the parish council. A marquee will also be erected.

**1160. Litter pick**

This was carried out last weekend and 3 bags were collected. The next litter pick will be on a Sunday in December.

**1161. Footpaths update**

GS is hoping that the Rangers will arrive on 10<sup>th</sup> November.  
[258/2022]

**1162. Parish Assets**

**a. New bench installed**

Noted.

**b. Coney Acre noticeboard**

One of the leg posts has rotted and needs replacing. PS has offered to carry out the repair.

**c. Pond management – identify date for volunteers to gather to grub out vegetation**

The land owner has agreed to the work, and it is hoped to carry this out some time in November.

**d. Lightweight goalpost**

A budget of £100 was agreed to purchase a lightweight goalpost.

**1163. Local Councils Liaison Forum**

PS attended and has provided the following report.

PS attended the 7th Nov Forum at UDC Little Canfield Offices. Update on Local Plan status provided by John Clements [Interim Local Plan and New Communities Manager]. Process has been delayed due to staff shortages and need to revisit plan fundamentals including site selection for new housing stock. Site Assessment process currently in course. Broad timelines draft Local Plan approval expected summer 2023 and final Local Plan proposal summer 2024.

**1164. Football pitch – charitable donation**

The PC agreed that any extra profit left over after meeting expenses of maintaining the football pitch should be used as a charitable donation. The total this year is estimated at about £100.

**1165. B1383**

**a. Speedwatch training**

The training will be on 14<sup>th</sup> November and will be on line.

**b. Footway clearance**

County Councillor Ray Gooding is due to send a report to GS.

**1166. County and District Councillor reports**

**District Councillor Neil Hargreaves**

- Newport has arranged for a consultant to review their Neighbourhood Plan.
- He is looking for volunteers to be on the Neighbourhood Plan committee.
- There was 3 inches of rain last week didn't cause flooding in Newport, indicating that works to rectify the persistent drainage issues along the B1383 have met with some success.
- There are 41 refugees at a designated hotel in Little Hallingbury.

**[259/2022]**

**1167. Date of next meeting**  
14<sup>th</sup> December 2022.

**1168. Closure of meeting**  
There being no further items to be discussed, the Chairman declared the meeting closed at 21.39.

**[260/2022]**