

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON THURSDAY 14<sup>TH</sup> NOVEMBER 2024 AT 7.30 PM.**

Present:       Gari Spearpoint - (GS) Chair  
                  Ray Hart – (RH)  
                  Peter Beaumont – (PB)  
                  Tom Duncan – (TDN)  
                  Erica Bromley – (EB)

                  Cllr Judy Emanuel – (JE)  
                  Keith Williams (KW)-Parish Clerk  
                  7 members of the public

**1569. Declarations of Interest**

None

**1570. Apologies for Absence**

Caroline Mackrill (CM)  
Cllr Ray Gooding (RG)  
Cllr Neil Hargreaves (NH)

**1571. Minutes of the last meeting held on 9<sup>th</sup> October 2024 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

**1572. Matters arising from the minutes of the meeting on 11<sup>th</sup> September 2024**

- The new dog bin is to be considered.
- The damaged speed sign was reported by RG.

**1573. Appointment of Vice-Chairman**

Mr Peter Beaumont was appointed as Vice-Chairman of the Parish Council.

**1574. Public participation session**

The Village Hall Committee is conscious that the car park is being used by some motorists who do not actually have any business in the Village Hall. The Committee is therefore proposing that contributions be sought from non-Hall attendees parking in the car park.

**1575. Bus service**

The Parish Clerk to contact Cllr Ray Gooding to ask if any steps can be taken to improve the bus service through Quendon.

**[345/2024]**

**1576. Correspondence**

There has been a complaint regarding the noise emanating from the Equine Sanctuary, in particular from cockerels. The Sanctuary has advised that they will be removing 40 cockerels very shortly which should remove the problem.

**1577. Footpaths**

Maces Farm should now be marking out footpaths across their land.

**1578. Grant application from Rickling Ramblers Cricket Club**

The application will be treated as a grant with the cricket club responsible for the purchase and ownership of the pitch covers. The grant will be for £3995 with the Cricket Club accounting for the VAT. The Clerk will advise the Ramblers.

**1579. Planning**

**1. UTT/24/2699/HHF-Honeymead, Rickling Green Road**

Demolition of existing conservatory and erection of two-storey side extension.

Objection as an upstairs window overlooks a neighbour's garden.

**2. UTT/24/2662/HHF-4 Waterbutt Row, Cambridge Road**

Retrospective planning permission for rear granny annex.

Before giving a definitive response to this planning application, Quendon and Rickling Parish Council would like the Conservation Officer to look into this application as the property appears to be in the Conservation Area.

**3. UTT/23/2923/HHF-Foxley House, Rickling Green Road**

Two storey extension-Appeal under section78.

Quendon and Rickling Parish Council reiterates the comments to the original application. "No objections subject to access to the site being via Rickling Green Road."

**1580. Football Pitch**

The Parish Council is conscious that expenditure on the football does substantially exceed the pitch hire income. The Council will therefore recommend that to ensure continued support the hire rates need to be increased. The Parish Clerk will draft a letter to be addressed to Mr Ted Crow, with a recommendation of increase, for consideration by councillors.

**1581. Village Ponds**

Work will commence shortly although it is noted that part of the original Zero Carbon Community grant of £5425, an amount of £1280 (plus VAT), has been used for the ecological survey.

**[346/2024]**

## **1582. Village projects**

### **Consider quotation for Village Green Posts.**

RH has obtained a quotation of £2270 plus vat to supply and install 115 4" round posts. These will be driven into the ground, not cemented in. Permission of the landowner must be obtained and the Council would be looking for a contribution of 50% from the landowner. The Clerk is to draft a letter to the landowner setting out the Council's proposal, for consideration by councillors.

## **1583. Roles and responsibilities**

**Gari Spearpoint – GS**  
**Tom Duncan – TDN**  
**Ray Hart - RH**  
**Peter Beaumont - PB**  
**Caroline Mackrill – CM**  
**Erica Bromley - EB**

Liaison with Rickling School – **OPEN**  
Liaison with Rickling Green Recreation Association – **TBC**  
Litter Picking – **GS (and volunteers)**  
The Emergency Plan - **TBC**  
The Planning Committee – **PB, RH and GS**  
B1383 Committee & Liaison with ECC Highways – **GS**  
Community Speed Watch – **RH, GS (and other volunteers)**  
PROWs – **GS**  
Grants and Funding initiatives – **PB**  
Defibrillator Co-ordinator – **EB**  
Community Environment Facilities (Grit bin, community skip) – **RH**  
Parish Communications (website etc.) - **TD and GS**  
Lighting – **CP (co-opted)**  
Football field – **Ted Crow (co-opted)**  
Events – **EB plus working party as required**  
Wildlife Friendly Village – **Paul Wilsher (co-opted)**

## **1584. Belchams Lane**

No further developments at this stage.

## **1585. Neighbourhood Plan**

JE advised that since the Plan was adopted in 2021, and with full weight changed from 2 years to 5 years, there have been 19 planning appeals which have all been refused.

**1586. Finance****a. Accounts balances (already circulated).**

Noted.

**b. Invoices and payments for approval.**

The payments were approved.

**FINANCE REPORT for OCTOBER 2024****Balance b/f @ 30/09/2024**

23615.92

**Payments to be authorised for October 2024**

<b>Payee</b>	<b>Chq No</b>	<b>Amount</b>	<b>Reason</b>
Local Toilet Hire	already paid	132.00	Football pitch toilet hire October
Ted Crow	already paid	165.00	Allocation payments
Ted Crow	already paid	110.00	Matchday preparations
Ted Crow	already paid	110.06	Marking machine pump
Ted Crow	already paid	33.48	Mower fuel
McAfee (Keith Williams)	already paid	129.99	Renewal of anti-virus software
npower	dd	89.21	Electricity for September 2024
Ted Crow	already paid	18.62	Battery
Saffron Walden Bouncy Castles	already paid	300.00	Hire of bouncy castle
Tom Duncan	already paid	20.00	Reimbursement of bouncy castle deposit
Quendon Village Hall	already paid	1,140.00	Scaffolding for Village Hall
Quendon Village Hall	already paid	2,655.00	Exterior decoration of Village Hall
Payroo	online	6.00	Payroll expenses for September
Essex & Herts Air Ambulance	online	250.00	Donation
Defibshop	online	360.00	Lithium battery
Ted Crow	online	6.90	Nozzle filters
A&J Lighting	online	169.80	Repairs to street light
Keith Williams	online	414.66	Salary for October 2024
HMRC (Keith Williams)	online	103.60	PAYE for October 2024.
Ted Crow	online	180.00	Allocation payments
Ted Crow	online	100.00	Matchday preparations
James Penrose	online	230.00	Grasscutting for November
Local Toilet Hire	online	132.00	Football pitch toilet hire November
Unity Trust Bank	dd	5.40	Bank charges
<b>Total Payments for October 2024</b>		<b>7091.72</b>	

**[348/2024]**

Football pitch hire		735.00
Balances at 31/10/2024	Current A/C	17259.20
	Savings A/C	20240.30
	Bank	
	interest	140.30
	Savings A/C	20380.60
<b>Total c/f at 31/10/2024</b>		<b>37639.80</b>

Please note: The payments to HMRC and McAfee were made by the parish clerk and are being reimbursed.

A spreadsheet is to be prepared by PB to show all the intended capital payments. Councillors are to let PB have details of any spending plans they have.

#### 1587. Events

- The Christmas Tree lights will be installed in two weeks time.
- The tree is ready for collection, and needs to be erected and decorated.
- A band has been booked.
- A budget of £300 was agreed.

#### 1588. County and District Councillor reports

Cllr Judy Emanuel

(Cllr Emanue will let the Clerk have a report for the minutes).

#### 1589. Date of next meeting

11<sup>th</sup> December 2024

#### 1590. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 21.20.

[349/2024]