

**MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 12<sup>th</sup> OCTOBER 2022 AT 7.30 PM.**

Present: Tom Duncan – (TDN) Chairman  
Gari Spearpoint – (GS)  
Philip Sowter – (PS)  
Robert Ryder – (RR)

District Cllr Judy Emanuel (JE)  
County Cllr Ray Gooding (RG)

Keith Williams (KW)-Parish Clerk  
2 members of the public

**1132. Declarations of Interest**

None

**1133. Apologies for Absence**

Ljiljana Ortolja-Baird – (LOB)

**1134. Minutes of the last meeting held on 28<sup>th</sup> September 2022 (already circulated)**

The minutes of the last meeting were agreed as a true and accurate record and were signed by the Chairman.

**1135. Matters arising from the minutes of the meeting on 28<sup>th</sup> September 2022**

PS has obtained further sets of noticeboard keys.

**1136. Public participation session**

Is there any development on Call for Sites?

**1137. Correspondence**

- a) Network Power have been asked to look again into the trimming of the yew tree overgrowing the electricity pole outside Yew Tree Cottage. The resident of Yew Tree Cottage will be contacted to see if there is any progress in the appointment of a tree surgeon.
- b) PS had determined that there are 3 dog waste bins in the village. He is negotiating with the waste officer to arrange for installation of more bins. JE will speak to Newport's parish clerk for advice.
- c) There has been a complaint regarding alleged 2 aggressive dogs. Can the parish council take any action? This is a matter for the authorities.

**[251/2022]**

## 1138. Planning

### UTT/22/2705/FUL – Appletree Cottage, Church End

Proposed demolition of connecting link to create 2 properties. (Previous application UTT/14/1308/FUL approved).

No objections

## 1139. Finance

### a. Accounts balances (already circulated).

Noted.

### b. Invoices and payments for approval.

The payments were approved.

### c. Add new signatory to bank account.

The forms were signed by PS and existing signatories, to be submitted to Unity Trust Bank. PS will provide evidence of residence as required by Unity Trust Bank.

## FINANCE REPORT for SEPTEMBER 2022

Balance b/f @ 31/08/2022

38817.53

### Payments to be authorised for September 2022

Payee	Chq No	Amount	Reason
Ted Crow (already paid)	online	205.00	Allocation payments
Ted Crow (already paid)	online	40.00	Matchday preparations
Local Toilet Hire (already paid)	online	127.20	Football pitch toilet hire
Npower	dd	56.50	Electricity for August 2022
Payroo (already paid)	online	6.00	Payroll expenses
James Penrose (already paid)	online	220.00	Grass cutting to 15/09/22
Regal Expoline (already paid)	online	180.00	Line marking fluid
Ted Crow	online	40.00	Matchday preparations
Ted Crow	online	150.00	Time allocation payments
Keith Williams	online	359.13	Salary for September 2022
HMRC (Keith Williams)	online	89.80	PAYE for September 2022
Service charge	dd	18.00	Unity Bank
<b>Total Payments for September 2022</b>		<b>1491.63</b>	

[252/2022]

<b>Balance at 30/09/2022</b>	37325.90
<b>UDC Precept</b>	7101.50
<b>Football pitch hire</b>	760.00
<b>Balance c/f at 30/09/2022</b>	<u>45187.40</u>

Please note: The payments to HMRC was made by the parish clerk and is being reimbursed.

#### **1140. Appeal for a donation from Essex and Herts Air Ambulance**

A donation to match last year's of £150 was agreed.

#### **1141. Events**

##### **a. Autumn Daze**

RR advised that the event had gone reasonably well but thought that more people would have attended if the event had started earlier. There were approximately 50 people. 40 litres of apple juiced was produced.

##### **b. Future event management**

There will be a Quickling Festival next year and it is hoped to involve the public more. The Christmas Tree lights will be installed at the beginning of December.

PS wondered if it was worth combining all annual events. Consideration will be given to this.

#### **1142. Wildlife areas**

Paul Wilsher (PW) advised that there are three areas to consider for cutting and removal of cuttings.

- In front of the school.
- East of the pond by the Green.
- By the triangle at Rickling Church.

He has obtained quotations from GWB Horticulture Ltd as follows.

- |   |               |
|---|---------------|
| • Cutting with cuttings to be left on site- | £385 plus vat |
| • Removal of cuttings from site-            | £225 plus vat |

The work to be carried out each Autumn. A budget of £610 plus vat was agreed. PW will provide the parish clerk with a link to the order form for the order to be placed.

#### **Village Ponds**

All 3 ponds are privately owned so owner's permission will need to be obtained to carry out any work. PW proposes work on two of the ponds.

**[253/2022]**

### **Pond 1 by cricket pitch.**

This is generally in good condition with a variety of amphibians. The grassed area is probably too short to encourage wild life to that area so PW suggests leaving the grass to grow longer.

### **Pond 2 next to Brick Kiln Lane**

This pond is not in such good condition. There is also concern that being next to a farm there could be some run-off from chemicals. However it is understood that the area is now to be left for horse grazing which should mean that as there will be no need for chemical spraying, and there should therefore be no run-off problem.

It was agreed that before proceeding with the recommended actions, the parish council will await responses from the respective owners.

### **1143. Neighbourhood Plan**

JE advised that the Plan is due a review in eighteen months. She and Neil Hargreaves (NH) have met with a consultant expert for an opinion on the work so far. They are advised that there are two options.

- Go to the local authority and ask how many homes are needed.
- Take the numbers from the site allocations to be included in the Local Plan.

Residents will be asked if there is anybody who wished to join the Steering Committee.

### **1144. Local Plan**

A group of officers has been appointed to look at the Plan. There have been delays in producing the Plan, not helped by the team leader leaving. A new Director of Planning has now been appointed. There is likely to be a six months delay to the publication of the Local Plan, now estimated for the end of 2023 or start of 2024.

### **1145. Footpaths update**

#### **Footway on the B1383**

RG has visited the area and has reported the problem to Lee Scott (LS) of Highways. RG has stressed to LS that this is a safety problem, not aesthetic, which he hopes will mean that action will be taken within the current calendar year.

### **1146. Community Speedwatch**

A team has been formed and training planned for November.

**[254/2022]**

**1147. County and District Councillor reports**

**District Councillor Judy Emanuel**

JE had nothing more to add to her earlier reports.

**County Councillor Ray Gooding**

Essex County Council has put together a package to provide help for residents. A new initiative called Catchpoint has been created.

**1148. Date of next meeting**

9<sup>th</sup> November 2022.

**1149. Closure of meeting**

There being no further items to be discussed, the Chairman declared the meeting closed at 21.21.

**[255/2022]**