

**DRAFT MINUTES OF QUENDON & RICKLING PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14th MARCH 2018 AT 7.30PM.**

Present: Alan Price (AP) - Chair
 Chris Phillips (CP) - Chair
 Brandon Chapman (BC)
 Ele Stoneham (ES)
 Paul Wilsher (PW)

 Keith Williams (Parish Clerk)
 Cllr Neil Hargreaves (NH) - District councillor
 Cllr Ray Gooding (RG) – County councillor

1 member of the public

161. Declarations of Interest

AP declared an interest in Planning Application agenda item 23.4.
UTT/18/0563/OP-Quendon White House. Erection of 3 detached houses.

162. Apologies and Reason for Absence

Tony Jones (TJ)
Sally Kitcat (SK)

163. Minutes of the last meeting held on 14th February 2018 (already circulated)

The minutes of the last meeting held on 14th February were agreed as a true and accurate record with no amendments, and duly signed by the Chairman.

164. Matters arising from the minutes of the meeting on 14th February 2018

BC advised that the skip would be in the Village Hall car park during the morning of 24th March 2018.

165. Public participation

None

166. Correspondence

There was no correspondence.

167. Finance

- a. Account balances (already circulated) were noted.
- b. Invoices and payments, as follows, were approved.

Balance b/f @ 28/02/18 15,410.41

Payments to be authorised

Payee	Chq No	Amount	Reason
Local Council Public Advisory Service	984	100.00	Renewal of Advisory service
Eon	DD	37.53	Electricity for February 2018
Keith Williams	985	306.60	Clerk's salary for March 2018
Keith Williams (HMRC)	986	76.60	PAYE month 12
Total Payments		520.73	

Balance c/f @ 31/03/2018 14,889.68

168. Loan to Village Hall Committee

AP advised that when developers CALA confirm that 6 homes have been occupied from the Ventnor lodge site the Section 106 funds would be released to the Village Hall Committee who can then arrange for repayment of the loan to the Parish Council.

169. Litter Picking

This would be on 7th April, the group to meet at 10.00am at the Village Hall.

170. Adoption of Village Welcome Pack

Adopted.

171. Waterbutt Row parking

A preferred plan had not yet been agreed. The options are still being discussed with Highways.

172. Royal British Legion appeal

A donation of £50 was agreed.

173. Charitable Donations

ES and BC will draft a procedures document for consideration.

174. "Come Dine With Me" initiative

ES advised planning is underway for the event on April 28th

[014/2018]

175. General Procedures

a) Social Media

CP will update the draft document with suggested amendments and circulate to councillors.

b) Complaints Procedures

CP provided a draft document for consideration.

c) Requirements and their consideration

Nothing to report.

d) General Data Protection Regulations (GDPR)

Further model documents will be obtained for study prior to formal adoption of procedures.

176. Updates

a) Playground Area

The section 106 funds will be paid by CALA to Uttlesford District Council who will in turn pass the funds onto the Parish Council or VHC.

A Residents Group/Association will be set up by Chamonix.

Under section 106 the transfer of the land will include a covenant to retain the Playground Land for community use for 80 years.

There is some concern over the actual ownership of the land, which is currently being clarified.

The School is concerned that they may not have access to The School Land through the Bluebell Drive area.

The Parish Council has not yet heard if and when it is due to take over maintenance of the site. Chamonix are due to take over maintenance before this but the date is not yet known.

b) Finials

SC has received a quotation of £100 for renovation of both signposts. The expenditure of £100 was agreed.

c) Broadband

Gigaclear have advised that they are looking to connect the village by the end of May, although reports from a member of the public suggest that this might not be until August.

BT are now offering a service to the southern and western part of the village.

d) Village Plan Action Group

BC advised that the steering committee is due to meet next week, with the main group meeting the following week. Most of the actions have been covered, with those outstanding calling mostly for lobbying.

e) Neighbourhood Plan

NH advised that the draft plan will be circulated to parish councillors at the beginning of April. He suggested that councillors might like to compile a list of areas to be registered under Article 4 protection.

f) Street Lighting

CP reported that the light outside the Lilacs on the B1383 is non-operational. If necessary it will be replaced by a new LED lamp. It was recommended that the lamp contain a light shield to prevent light shining into the house.

The fitting will likely coincide with UK Power Networks removing overhead lines which will be replaced with ground lines, including the street light's power, along the stretch of road outside of the property.

With regards to solar lighting, the options are still being investigated. CP will try to bring some samples for councillors to consider.

177. SSE Parish Liaison Group

A meeting has been scheduled for 22nd March.

178. New Councillor Welcome Pack

ES will finalise the document and circulate it to councillors for consideration.

179. B1383 pavement

There is nothing further to report.

180. Pond Green maintenance

SK has requested that the council check that Neil Saville of Hilbery Turf has the contract for cutting of the "Pond" Green. She believes that the work will cost an additional £50 which will include cutting the top end heading out towards Manuden twice a year. The Parish Clerk will contact Hilbery Turf with instructions to proceed.

181. Lane to the school/pub

AP will ask CALA if they would be prepared to repair the surface of this lane. It is not clear if this is ultimately the responsibility of the owner of the Green. It is also not known if this is a public right of way.

182. Plaque for Millenium Oak

This was approved. PW will investigate options.

183. Planning applications

1. UTT/18/0312/FUL-Rickling Primary School. Multi-use games area.

There is no objection to the application but there is some concern regarding access. The parish clerk is to send the following comments to Planning at UDC.

"Quendon & Rickling Parish Council support this application. In commenting we consider it would be a valuable asset to the local community. In discussions with the School Management we have remarked about access to this facility for those not involved with the School. Consideration needs to be given for relatively easy access for the public whilst maintaining the security of the School grounds."

2. UTT/18/0460/FUL-Stansted Airport. Two new runway links and stands.

The Parish Council objects to this application with the following comments to be sent to Planning at UDC.

"The Parish Council objects to this application on the grounds that by granting permission for additional taxiways and remote aircraft stands this would permit increased passenger throughput which has not been agreed and is opposed."

3. UTT/18/0547/LB-Kiln Cottage, Brick Kiln Lane. Replacement sill.

No objections.

4. UTT/18/0563/OP-Quendon White House. Erection of 3 detached houses.

At this stage AP excused himself from the meeting. The planning group will ask the owner if they can visit the site before making a decision.

184. Date of next meeting

Wednesday 11th April 2018.

185. Closure of meeting

There being no further items to be discussed, the Chairman declared the meeting closed at 22.32.