**Christmas support Fund**

**FUNDING REQUEST FORM November – December 2020**

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| 1 | **Local Authority** *Your District / Borough / City Council* |  |
| 2 | **Name & Address****of your Food Bank / organisation** *Please give postcode* |  |
| 3 | **Contact Details***This person must be able to answer any questions about the funding request* |  |
| 4 | **Please confirm if you are:** |  Registered foodbank Food pantry Recently established group providing food support to those facing food poverty Community organisation providing support to those facing food poverty, but not as main activity |
| 5 | **Please briefly tell us a bit about your organisation, why you were set up and the service you deliver** |  |
| 6 | **Amount of funding requested** |  |
| 7 | **Please tell us how you intend to spend the requested funding**  |  |
| 8 | **How many food hampers / packages do you expect to be able to provide with this funding?****How many families do you expect to support?** |  |
| 9 | **How will you ensure that you reach families and individuals who most need support?** |  |
| 10 | **Please tell us what locations / wards you will use this funding for** |  |
| 11 | **Please confirm what contact details you would like us to use when sharing details of how local communities can get support** *including email, phone, website and social media link if applicable* |  |
| 12 | **Bank Details for payment** | **Sort Code:** **Account No:** |
| **Declaration**I am authorised to make this application on behalf of the applicant organisation and confirm that I have read, understood and accept the Christmas support fund guidelines and criteria. I confirm that the funding will be used to provide food to families and individuals most in need and that the information provided in this application is accurate. **Signed: Date:** **Name (please print): Position:** **Telephone:** **Email:**  |

**Completed forms should be returned by email to:**

**Funding Officer: Louise Gambardella**

 **Email:** **louise.gambardella@ealc.gov.uk**

 **Telephone: 01371 879 722**

###  Your Personal Information

The EALC is committed to protecting your privacy and will treat your personal data in accordance with the provisions of the Data Protection Act 1998. Information submitted by you will be used to enable the council to provide the services or information you have requested. Your information will not be used for other purposes or supplied to third parties except in accordance with the law. Under the Data Protection Act 1998, you can make a formal request for the following information:

* Clarification that your personal data are being processed by the Council
* A description and copies of the personal data being held
* The reasons why the data are being processed
* Details of to whom they are being or may be disclosed